

Trees for Schools Grant Program
Detailed Planting Plan, Maintenance Plan, and Final Budget
Transmittal Form

This form is to be uploaded to the grant portal with the Detailed Planting Plan, Maintenance Plan, and Final Budget

The representatives of the Trees for Schools grant recipient listed below commit to the completion the tree planting project: specifically, that the trees will be planted as specified in the Detailed Planting Plan and shall be protected and maintained in accordance with the Maintenance Plan; that that all expenditures submitted will be allowable charges against the grant; and that all compliance requirements of this grant will be met per the grant agreement. Furthermore, if circumstances arise that result in the need to modify any component of the project, a Request for Modifications will be submitted in writing to SI@TCNJ's Primary Contact for approval.

Grant Recipient Name: (school district or college/university name)

School District Superintendent or College/University Administrator:

Name:

Title:

Telephone:

Email Address:

Signature:

Date:

School District Business Administrator or College/University Administrator:

Name:

Title:

Telephone:

Email Address:

Signature:

Date:

Director/Head of Facilities or Buildings and Grounds Department

Name:

Title:

Telephone:

Email Address:

Signature:

Date:

For those projects in which some or all the trees will be planted on municipal, county, or federal land, the signature of the authority representing the landowning jurisdiction named below also attests to a commitment to protect and maintain said trees in accordance with the Maintenance Plan.

Authorized Representative of Landowner

Name:

Title:

Jurisdiction:

Telephone:

Email Address:

Signature:

Date: