



Making Progress on Your Certification

February 25, 2021





Presenter



Véronique Lambert, Program Coordinator
Sustainable Jersey for Schools

lambertv@tcnj.edu

609-771-3427



Webinar Agenda

- Certification & Digital Schools Star Overview
- 2021 Certification Cycle
- Reviewer Comments
- Overview of district & school applications
- Re-Submitting Documentation
- Tips for Success
- Green Team Resources
- Technical Assistance/Questions



Certification & Digital Schools Star Application Overview

- Online application for certification has 3 rounds of submissions and reviews
- Districts and schools submit applications, but certification and Digital Schools Star are **only awarded to schools**
- **Digital Schools Star:**
 - *Districts and schools complete requirements as part of the certification application*
 - *Only schools submit separate Digital Schools Star application (single action with checklist) in the final round of the certification cycle*



District and School Coordination



- Points from district actions **flow down to all** participating schools in the district
- Certification is awarded at the **school level**
- Digital Schools Star is awarded at the **school level**



Levels of Certification

150

Bronze

- Green team
- 2 out of 14 priority actions
- Actions completed in 6 of 22 categories

350

Silver

- Green team
- 3 out of 14 priority actions
- Actions completed in 8 of 22 categories

<https://www.sustainablejerseyschools.com/certification/certification-overview/>



Going for a Digital Schools Star?

Be sure to complete the following requirements as part of your certification application:

- Complete at least **7 Digital Schools actions** in the **3 Digital Learning categories**. Of the 7, **5 must be Foundational actions**.
- Complete at least **3 Student Learning actions** with **digital learning focus**. *Pre K-3 schools with fewer than 3 grades need only complete one such action per grade level.*
- Complete at least **1 School Culture and Climate action** with a digital learning focus.

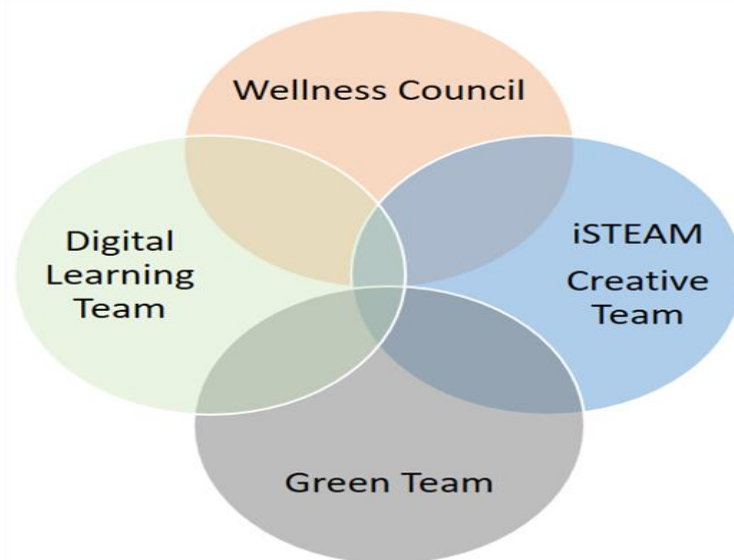
With the completion of the mandatory Green Team action, you may not need to complete additional actions to earn both bronze certification as well as a Digital Schools Star.

<https://www.sustainablejerseyschools.com/actions/digital-schools-program/digital-schools-star-recognition/#open/action/108>



Digital Schools Star within Bronze or Silver Certification

- **Green team** - existing team may also serve as green team



- **Priority actions** - need 2 for bronze; 3 for silver)



There are 4 priority actions with a Digital Schools focus

- **Action categories** – need 6 for bronze; 8 for silver



Digital Schools focused actions are located in 5 categories



2021 Certification Cycle

- **January 15** – Initial Application Deadline
- Late February – Reviewer Comments
- **March 26** – Second Submission
- Early May – Reviewer Comments
- **June 21** – Final Application Submission
- Early August – Certified Schools Notified
- **October** – Certified Schools Celebration

<https://www.sustainablejerseyschools.com/certification/2021-certification-cycle/>



Unity Charter School – 2020 Silver



Winslow Twp Middle School – 2020 Silver



Application Unlocked Email

All users notified by email when application is unlocked and ready for editing.

Your Application is Now Unlocked!

From: Sustainable Jersey for Schools

To: All application users

Dear School/District Applicant:

Thank you for submitting a Sustainable Jersey for Schools application. We have completed the first round of reviews. Based on past certification cycles, **it is typical that only a small percentage of actions get approved after the first round**. There are two more review rounds in this application cycle.

Application Information

Webinar

Process to Resubmit

Action Submission Tips

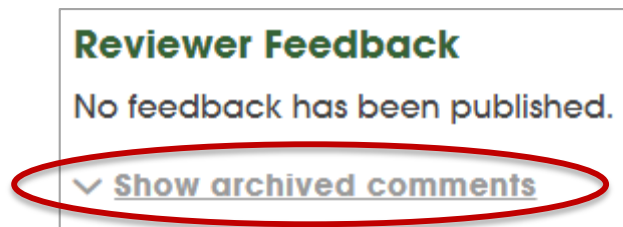
Confirm Your Contacts: Update District/School Profile and Manage Users

List of Must Revise Actions



Reviewer Feedback

- Reviewers read the submissions and provide feedback. Actions are marked “Approved” or “Must Revise.”
 - Must Revise feedback will summarize what needs to be addressed to have the action approved.
 - Feedback is at the bottom of the action submission page or top of the application.
- Feedback on Not Approved actions from a previous submission can be found by clicking “Show Archived Comments” at bottom of action submission page.





Reviewer Comments

No Documentation Submitted

- No documentation has been uploaded to support any description that may have been submitted in the “Description of Implementation” text box.

Submission Requirements Not Yet Met

- Documentation is uploaded to the action submission, but does not meet the requirements for approval.
- The reviewer comments provide guidance on the specific submission items that need to be addressed.

Outdated Documentation

- No new documentation has been uploaded for the new certification year. Old documentation does not meet the standard.



Reviewer Comments

Prerequisite Not Met

- Action submission is sufficient for approval, but the prerequisite action has either not been submitted for or has been marked “Must Revise”.

Actions with Prerequisites

- *Strategic Plan Implementation of Green Initiatives* (Prerequisite: Green Enhancement of District Strategic Plans)
- *Design, Build or Certify New Construction & Major Renovations to Green Standards* (Prerequisite: Green Building Policy)



Accessing the Dashboard

- Click  → Login

- Click on left hand side →

District and School Dashboards

- You will go to a page that lists the districts and/or schools that you are linked to
- Go to ***Update Profile*** and ***Manage Users*** to make sure that all contacts are up to date

! Test School C (Camden)

Update Application

Update your existing certification application



Update Digital Schools Star Application

Update your existing Digital Schools Star application



Update School Profile

Update the primary contact, secondary contact, and certification report "introduction"



Manage School Users

Manage School owners and contributors



Download Resolution

Click to download school resolution



Rectangular S



Application Overview

Search Features

Action Listing

Application – “Living Document”

! Test School C (Camden) Certification Application

Status: AWAITING UPDATES

Reviewer Feedback: [7 comments](#)

[Details and history](#)

[Help](#)

Search Actions

Type in a word(s) to identify all actions with that word(s) in the title

To identify actions by status, check the desired box or boxes below. The Action Totals box at right will also reflect only those actions selected. Click on the Clear Search button to return to the full action listing.

☐ Planned ☐ Completed ☐ Must Revise ☐ Not Approved ☐ Approved ☐ Expired

Click a box below to open all the actions with that attribute. Clear Search before selecting a different box.

☐ Mandatory ☐ Priority ☐ District Only ☐ School Only ☐ Collaboration

☐ Digital Schools

[Search Actions](#)

[Clear Search](#)

[↑ BACK TO TOP](#)

Digital Learning Practices

Authentic Application of Digital Learning Tools and Content

10 Points

[Must Revise](#)

☒ School Only ☐ Digital Schools

• THIS ACTION HAS VARIABLE POINTS: 10, 15 • LAST UPDATED 02/09/21

Digital Citizenship

10 Points

STATUS: UNPLANNED

☒ Priority ☐ District Only ☐ Digital Schools

Personalized Learning and Growing Independent Learners

15 Points

[Must Revise](#)

☒ School Only ☐ Digital Schools

• LAST UPDATED 02/09/21

Certification Criteria

Required	1
Priority	2
Points	150
Categories	6

Show requirements for:

☒ BRONZE ☐ SILVER

Action Totals

(Completed, Approved)

☐ DISTRICT ☐ SCHOOL ☒ BOTH

Required	1/1
Priority	2/14
Total Points	190/1360
Categories	8/22
Total Actions	16/104

Point Calculations



District Application Overview

Click “Details and history” to see:

! Test District B (Camden) Certification Application

Status: **AWAITING UPDATES**

Reviewer Feedback: [7 comments](#)

Details and history

Help

View School Applications

Current Status

This application is **AWAITING UPDATES**

AWAITING UPDATES

Application History

This applicant has applied **0** times

Reviewer Feedback

[7 PUBLISHED COMMENTS](#)
0 ARCHIVED COMMENTS

View school applications:
District users can view the applications of their schools

Current status:
Awaiting Updates applications have been reviewed and can be submitted again

Check on reviewer feedback

Help: links to
Application User Guide and
Master Action Tracking Spreadsheet



School Application Overview

Click “Details and history” to see:

! Test School C (Camden) Certification Application

Status: AWAITING UPDATES

Reviewer Feedback: [7 comments](#)

Details and history

Help

Current Status This application is AWAITING UPDATES	AWAITING UPDATES
Application History This applicant has applied 0 times	
Reviewer Feedback	7 PUBLISHED COMMENTS 0 ARCHIVED COMMENTS
Digital Schools Star Application	IN PROGRESS VISIT APPLICATION
District Application ! Test District B	IN PROGRESS VISIT APPLICATION

Get help: links to *Application User Guide* and *Master Action Tracking Spreadsheet*

Current status: Awaiting Updates means the application has been reviewed and unlocked. It should be updated before being submitted for another review.

Check on reviewer feedback: Once you have submitted your application it has been reviewed

Go to Digital Schools Star application

Visit District application: School users can view the application of their district

Action Statuses

Default unless changed by user

Changed by user to indicate the action submission should be reviewed when the application is submitted

Action reviewed in the current cycle and that needs revision to be approved

Credit not awarded in previous application cycle

Approved points count towards certification. Note when points expire.

Previously received credit, but due to shelf life of the action, points are no longer counted in application

Changed by user to indicate it will or has been worked on

Onsite Renewable Generation System - Geothermal 10 Points School Only Unplanned
Onsite Renewable Generation System - Solar 30 Points School Only Completed <small>* THIS ACTION HAS VARIABLE POINTS: 5 — 40 • LAST UPDATED 02/09/21</small>
Digital Learning Leadership Community Engagement 10 Points Digital Schools LAST UPDATED 02/09/21 Must Revise
Green Infrastructure Assessment & Plan 10 Points School Only LAST UPDATED 08/02/18 Not Approved
Green Infrastructure Installation 10 Points School Only EXPIRES ON 08/31/21 • LAST UPDATED 08/13/18 Approved
Student & Community Outreach Green Team 10 Points Required STATUS: EXPIRED <small>* THIS ACTION HAS VARIABLE POINTS: 10, 15 • LAST UPDATED 08/31/18 • EXPIRED ON 08/31/18</small>
Community Education & Outreach 10 Points Priority School Only Collaboration Planned <small>* LAST UPDATED 07/14/15</small>



Action Information

! Test District B (Camden) Application for Certification

Action Submission: Professional Development for Sustainability

Directions

Please complete this form to submit this action as part of your application by following these steps:

- Indicate the **requested points** for variable point actions.
- Enter **Description of Implementation**, no more than 300 words.
- Upload supporting documentation.
- Click **Save Action Submission** button at the bottom of the page.
- Once updates are finished, mark the action **Completed** so points are calculated in your point totals to submit the application for certification.
- Click **Save Action Submission** button at the bottom of the page.

Status Current action submission status: Completed	Completed ▼
Requested Points Point level requested for this submission	10 ▼
Schools working on this action The number of schools in this district who have begun working on this action.	0

View action description

Update status

select point level if variable point action

If **district application** and a “**both**” action, you will see how many schools in the district are working on the action. Districts should **not change the status** of an action if schools are working on it without consulting the schools first. The district submission will override the schools.



Variable Point Actions

! Test District B (Camden) Application for Certification

Action Submission: [Professional Development for Sustainability](#)

Directions

Please complete this form to submit this action as part of your application by following these steps:

- Indicate the **requested points** for variable point actions.
- Enter **Description of Implementation**, no more than 300 words.
- Upload supporting documentation.
- Click **Save Action Submission** button at the bottom of the page.
- Once updates are finished, mark the action **Completed** so points are calculated in your point totals to submit the application for certification.
- Click **Save Action Submission** button at the bottom of the page.

Status

Current action submission status: **Completed**

Completed



Requested Points

Point level requested for this submission

10



Schools working on this action

The number of schools in this district who have begun working on this action.

0

- User selects point value supported by the documentation as part of the submission from the drop down menu
- Reviewer confirms point value selected or changes based on review of the documentation



Description of Implementation

Input a short summary of what was accomplished and the impact it had or will have on the district and/or school.

Description of Implementation

In the text box below, please provide a short summary (300 word maximum) of what was accomplished and the impact it had or will have on the school community. Include relevant references to the uploaded materials. **If updating a previous submission, please remove any outdated or unnecessary information.**

This is where you describe what you did for this action.

Save Action Submission

Be sure to save action submission at bottom of page after making any changes



Upload Supporting Documentation

Document Title

Enter the name of your document

Choose File No file chosen Attach File

TYPE	TITLE	UPLOADED ON	DELETE
word	Accessible Communications Report to Board	3/9/2020 at 07:21 PM	X

Save Action Submission

Select the file from your computer to upload

- Many types of files can be uploaded, up to 50MB
- You can type a new name that describes the document

Once successfully uploaded the file will appear in the box below

Be sure to save action submission after making any changes

Easily remove files by clicking "X" under Delete



Calculating Points

Use the **Action Totals** counter in right column to track your point totals.

The counter defaults to show total of Completed and Approved points. In school applications it also defaults to show points from both the district and your school application.

View point totals for actions with different statuses by checking the desired boxes under Search Actions

Action Totals
(Completed, Approved)

☐ DISTRICT ☐ SCHOOL ☒ BOTH

Required 1/1

Priority 2/14

Total Points 200/1360

Categories 9/22

Total Actions 17/104

Search Actions

Type in a word(s) to identify all actions with that word(s) in the title

To identify actions by status, check the desired box or boxes below. The Action Totals box at right will also reflect only those actions selected. Click on the Clear Search button to return to the full action listing.

☐ Planned ☒ Completed ☒ Must Revise ☐ Not Approved ☒ Approved ☐ Expired

Click a box below to open all the actions with that attribute. Clear Search before selecting a different box.

☐ Mandatory ☐ Priority ☐ District Only ☐ School Only ☐ Collaboration

☐ Digital Schools

Search Actions

Clear Search



Preparing to Re-submit District Application

- Once you have finished working on an action, mark it as “Completed”
- There are **no** minimum requirements districts must meet to submit an application
- When ready to Submit Application for Review, press the yellow button:
 - Confirm submission pop-up – click Request Review.
 - All users linked to application will receive an automatic email about submission
- Users are locked from editing Approved and Completed actions until review is complete

Action Totals (Completed, Approved)

Required	0/1
Priority	1/9
Total Points	10/630
Categories	1/22
Total Actions	1/49

**Submit Application
for Review**

Confirm Review Request

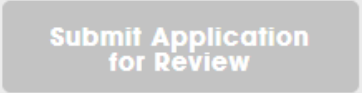
Please note that once you have submitted the application for review, the application will be locked and you cannot make any changes to your completed actions. Do you want to submit the application now?

Request Review

Cancel Review Request



Preparing to Re-submit School Application

- Certification Criteria visible on right hand side
- Action Totals – In school application you can also view points by District, School or Both..
 - District points flow from the District Application
 - District and School points combined determine ability to Submit Application for Review and Certification
- Gray submit button  turns yellow once actions marked “Completed” and “Approved” meet minimum requirements for bronze certification
- Once submitted, Approved and Completed actions are locked from editing until the review is complete

Confirm Certification Request

Once you submit your application for certification, all actions marked approved and completed will be locked from editing. You will not be able to edit these action submissions until your application has been fully reviewed. To proceed and submit your application for certification, please press the “Request Certification” button below.

Request Certification

Cancel Certification Request

Certification Criteria

Required	1
Priority	2
Points	150
Categories	6

Show requirements for:

☒ BRONZE ☐ SILVER

Action Totals

(Completed, Revise, Approved)

☐ DISTRICT ☐ SCHOOL
☒ BOTH

Required	1/1
Priority	3/14
Total Points	320/1360
Categories	12/22
Total Actions	24/104

If all completed action submissions are approved, this application will qualify for BRONZE certification.

To achieve SILVER certification, see certification criteria above.

Submit Application for Review



Yes, You Can Drop Actions or Add New Actions!

Actions may be dropped and added to application as you progress through the 3 rounds of the cycle.

- If you no longer think you can successfully complete an action then leave it as “Must Revise.” Only actions with the status “Completed” will be reviewed when the application is submitted.
- You may add new actions to your application in the second or third round of the cycle. Mark them as “Completed” before submitting.



Why Actions Are Not Approved

Pitfall	How to Overcome
Action documentation completion date is outside the shelf life of the action	Review the Introduction and “What to Submit” sections of the action to find the shelf life of eligible activity and documentation (i.e. how old can they be and still qualify to earn points). Only submit documentation that falls within this period. Remove outdated documentation from previous submissions
Proper documentation not submitted	Ensure that the documentation uploaded fulfills the requirements outlined in “What to submit”
Misinterpretation of Action Goals or Submitting under Wrong Action (check for new actions)	Closely read the “What to Do” and “What to Submit” portion of the action to ensure that what you plan to submit is in line with the intent of the action. Re-check even if action had been previously approved since requirements may have changed.
Seeking credit for same initiative under more than one action	Any initiative may only be submitted under one action, even if it fulfills the requirements of more than one action. Review the entire application to spot duplication
Failure to conduct outreach/education component required for many actions	Read beyond the action’s title, paying close attention to the “What to Do” and “What to Submit” sections
Failure to complete the prerequisite action	Check the Introduction and the “What to Submit” section for



Additional Tips

- Do not resubmit an action if it has not been updated (unless it is needed to get the submit button to turn yellow)
- You may need to combine multiple documents to stay within the 6 document limit
- Save online documents or webpages as PDFs if long term availability is uncertain or access is blocked by password or paywall





Be Ready for the Limelight!

Once you are certified your information becomes publicly accessible on the website

- Inspire others! Tell a story in your narrative
- Remove sensitive information before uploading your documentation
- Remove irrelevant or outdated documentation
- Only upload parts of documents that are needed (e.g. not the entire policy handbook)
- Name your documents when uploading



District and School Collaboration

- District actions are not required for certification but **are helpful** in meeting the requirements for **bronze or silver certification**
- District actions **are needed** to complete the requirements for the **Digital Schools Star**
- There should be coordination between those working on the district application and those working on school applications
- Determine at what level “Both” actions will be completed (If an action status is **changed from “Unplanned” in the district application**, then schools are shut out from doing that action in their applications)
- District application needs to be completed in same time frame as school applications
- **District applications must be submitted to have actions completed by district reviewed**





Green Team - Mandatory Action

Your **Green Team** action must be approved at the District or School level in order to become certified!

WHAT TO SUBMIT:

- Letter Establishing the Green Team
 - ✓ ***The letter must identify at least two green team members selected by the local building union leadership for a School Green Team or by the district union leadership for a District Green Team***
- Green Team Annual Report with 4 meeting dates

- Green Team Resources
 - Creating a Green Team
 - Working on Certification
 - Promoting Your Green Team
- Presentations
- Resource Library
- Publications

Green Team Resources

Creating a Green Team

Learn what you need to know when establishing a green team.

[Read More](#)

Working on Certification

View resources to help green teams achieve certification.

[Read More](#)

Green Team Promotion

Read helpful tips on how to promote the work of your team.

[Read More](#)

Apply for a Grant

Find out about Sustainable Jersey for Schools grants to help complete actions.

[Learn More](#)

Check out Green Team Resources at:
<https://www.sustainablejerseyschools.com/resources/green-team-resources/>

Sustainable Jersey for Schools Registered Logo

When your school is registered with Sustainable Jersey, you can have access to the Sustainable Jersey for Schools registered logo. The logo should be used in accordance with Sustainable Jersey for Schools logo guidelines.

To request a registered logo, email schools@sustainablejersey.com.



Sustainable Jersey for Schools Certified Logo

Each certified school receives a customized certified logo that includes its name. Logos are customized for bronze and silver certification.



Quick Start Resources

Application User Guide

This document provides step-by-step guidance on all aspects of the Sustainable Jersey for Schools Dashboard, School Dashboard and online certification application. It covers the online application, updating the District or School profile, and managing the account.

[Download Application User Guide](#)

Master Action Tracking Spreadsheet

This spreadsheet provides an inventory of program actions, all requirements, look back and approval periods, resubmission requirements, and point values. It is a great tool to help a green team identify what actions have been completed by the district or the school. The spreadsheet can also be used to track progress in completing actions the school or district may already be doing and hopes to pursue. It can also be used to track progress in compiling the required documentation.

[Download the MATS](#)

Sustainable Jersey for Schools Brochure

This brochure lists all of the actions in the program and the general requirements. It is an excellent resource for green team meetings.



Check out Spotlights & Examples

Many actions have **spotlights** – selected by Sustainable Jersey as models.

Find spotlights towards the bottom of the action description.

Healthy Food Choices Beyond the Cafeteria

10 Points School District [Print](#)

Why is it important?

Who should lead and be involved with this action?

Timeframe

Project costs and resource needs

What to do, and how to do it ("How to")

What to submit to earn points for this action

Spotlight: What New Jersey schools are doing

Resources

Bergenfield High School, Bergenfield Public Schools
Bergenfield Board of Education has adopted and implemented the comprehensive Wellness Policy which endeavors to create and provide choices by our students in their personal, academic, development spheres. The policy outlines the District's approach to ensuring environmental opportunities for all students to practice healthy eating and physical throughout the school day. To view Bergenfield High School's approval submission click [here](#).

Montclair Public Schools
Montclair parents worked with school administrators, teachers, and for Health Foundation to come up with [The Montclair Food Guide](#). The guide provides options for snacks, parties, and events at school. The "commonsense" approach sets down a 70/30 guideline: 70% of the coming from a healthy-choice selection and 30% from less nutritious including sweets. School snack choices are grouped into three categories on their relative nutritional value: Green Light, Yellow Light, and Red. Fruits and vegetables, whole grain items, low-fat dairy and non-sodas occupy the "Green Light" category, and can be offered to students. Processed fruits with some added sugar; products without whole grain added sugar such as pretzels, crackers and cookies; and flavored yogurt products are in a "Yellow Light" category that are to be offered.

Use the Participating Schools Map to find **examples** of documentation from certified schools

Search by action



View certified schools approved for that action



View certification report for example documentation

Filter This Map

Filter

Reset

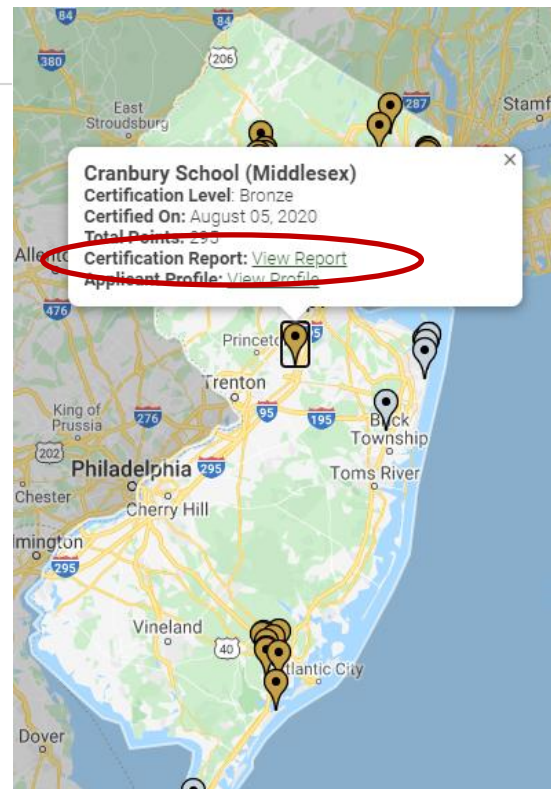
By Certified Action

Board Leadership & Planning

- ☐ District Sustainability Policy
- ☐ Professional Development for Sustainability
- ☐ Green Enhancement of District Strategic Plans
- ☐ Strategic Plan Implementation of Green Initiatives
- ☒ School Community Asset Mapping
- ☐ School District Foundation

Climate Mitigation & Renewable Energy

Digital Learning Leadership





Partner With Your Municipal Green Team

Look for Collaboration Actions

- Community Education & Outreach
- Green Fair
- Green Your Green Fair/School Event
- Civic & Stewardship Activities
- Recycling Non-Mandated Materials
- School Community Asset Mapping
- School Gardens
- Anti-Idling Education & Enforcement
- Safe Routes to School Policy
- Pedestrian & Bike Safety and Promotion
- School Travel Plan for Walking & Biking

Look up your town on the Sustainable Jersey Municipal Program website to get contact information:

<https://www.sustainablejersey.com/certification/search-participating-municipalities-approved-actions/>





Make a Plan for moving forward!

- Be creative in meeting action requirements during pandemic – submit by March 26 to get feedback before final June deadline
- Focus on completing your **Green Team** Action
- **2 Priority Actions** for bronze / **3** for silver
- Then review remaining actions to determine which actions you are close to completing by the final deadline. Shoot first for Bronze 150 then for the stars
- Identify the outstanding items needed for each action to meet the submission standard
- Pursue new actions if needed
- Add additional contributors to your dashboard to help with the documentation



Going for a Digital Schools Star?

- Schools will need help from their districts!
- Complete the Digital Schools Star requirements in your certification application.
- Update **Student Learning** actions and **School Culture & Climate** actions that are approved from a previous cycle with the new digital learning requirements to have them count towards the Digital Schools Star.
- Complete the mandatory Green Team action, and any other actions needed to meet bronze or silver certification requirements.
- **Schools** – Don't forget to submit the separate Digital Schools Star application in the final round of the application cycle.



Next Certification Application Deadline:

**March 26
at 11:59pm**



Sustainable Jersey for Schools Supporters

Sustainable Jersey for Schools Underwriters



Grants Program



Corporate Sponsors

Platinum Sponsors



Gold Sponsor



Silver Sponsor



Bronze Sponsors





Program Partners





Thank You to our Digital Schools Supporters & Sponsors

- Partners
 - New Jersey Department of Education
 - New Jersey School Boards Association
- Supporters
 - [New Jersey Leadership for Educational Excellence \(LEE\) Group](#)



Digital Schools Supporters & Sponsors

Funding provided by:

UNDERWRITER



Silver Sponsor



Bronze Sponsors:





Questions?

Sustainable Jersey for Schools is here to help!

Contact Véronique Lambert

at 609-771-3427 or schools@sustainablejersey.com

The webinar and presentation will be posted on the *Webinar Recordings & Presentations* page of our website

<https://www.sustainablejerseyschools.com/resources/presentations/webinar-recordings/>

See **upcoming events and trainings** on our Events page:

<https://www.sustainablejerseyschools.com/nc/events/>

Follow Sustainable Jersey on Facebook, Twitter, Instagram and LinkedIn



Student Climate Summit

PD Sessions now open statewide
through March 22nd!



<https://www.sustainablejerseyschools.com/events/nj-student-climate-challenge/climate-summit/>



Contacts



Heather McCall, Program Director
Sustainable Jersey for Schools
mccallh@tcnj.edu
609-771-2469



Véronique Lambert, Program Coordinator
Sustainable Jersey for Schools
lambertv@tcnj.edu
609-771-3427



Laurence Cocco
Digital Schools Senior Program Consultant
coccol@tcnj.edu