



Sustainable Jersey for Schools Grants Program

Funding Available for Sustainability Initiatives!

Does your school have a project that needs funding?

We are pleased to announce that the New Jersey Education Association (NJEA), as a program Underwriter, is sponsoring its seventh annual Sustainable Jersey for Schools Grants Program cycle. Since the inception of the Sustainable Jersey for Schools Program in 2014, NJEA has provided \$1.75 million dollars to support a sustainable future for children and communities across the state.

Available Grants : Ten \$10,000 District or School Grants
Forty \$2,000 School Grants

Eligible Applicants : New Jersey public school districts or schools registered in the Sustainable Jersey for Schools program with an established green team and an NJEA local association. Previous grant recipients must meet additional requirements available for review at bit.ly/NJEAGrantEligibilityRules

Online Application : **Due Friday, October 29, 2021 at 11:59pm**
Visit bit.ly/2021NJEAGrantApp to apply

Informational Webinar : **Thursday, August 20, 3:00-4:00pm** visit
bit.ly/2020NJEAGrantsWebinar to register

IMPORTANT NOTE REGARDING ENERGY RELATED PROJECTS

Energy-related projects **ARE NOT** eligible for funding in the NJEA cycle **EXCEPT** for \$2,000 proposals for energy education, conservation, and/or behavioral change projects. All other energy projects should be submitted in the energy-focused cycle funded by the Gardinier Environmental Fund. Once announced, more information on this cycle can be found at bit.ly/SJEnergyGrants.

Sponsored By:



For more information visit bit.ly/SJSNJEAGrants
Questions? Contact grants@sustainablejersey.com or call (609) 771-3189

How to Complete a Grant Application in 7 Steps

1. Think outside the box and identify an action that will fill a need or desire in your school. With over 100 actions to choose from, there is a wide variety of projects to consider applying for a grant to fund. A list of actions is available at bit.ly/SJSActions. Consider also viewing project examples at bit.ly/NJEAGrantProjectExamples. You can also consider applying for a \$2,000 grant for general green team support. Work with your certification team to determine what projects should be given priority for this funding cycle and what grant amounts to apply for.



2. Create a project team. While only \$10,000 grant applications require evidence of a project team, it is important to meet with the appropriate people to discuss project ideas and who will be responsible for what. This is a good time to engage the school/district administrative bodies that you will need approval from in order to move forward with an application.

3. Create a Sustainable Jersey Grants Program online account. All grant applications must be submitted through the new online portal. If you have not created an account since the portal was created in 2021, you can follow the instructions available at bit.ly/SJSGrantAccountInstructions.

4. Prepare your grant authorization document. Applicants can either adopt a School Board Resolution or have a letter written by the superintendent, business administrator, or school principal to fulfill this requirement. Templates and guidance are available in the Application Information Packet. If adopting a resolution, it is recommended that you get it on your next meeting agenda so that it can be uploaded by the 1/14 deadline.

5. Complete Section One: School Grant Proposal by the 10/29 deadline. Review the available tips, the Application Information Packet and the guidance and resources in the action you plan on addressing in your project when crafting your proposal. Tips can be found at bit.ly/SJSGrantAppTips. Be concise when writing the different proposal sections. The application includes an "Optional Information" section where you can provide additional information that is relevant to the project

6. Complete Sections Two and Three of the application by the 10/29 deadline. Section Two will require you to indicate your status in the Sustainable Jersey for Schools Program and, if not certified, will ask you to upload green team documentation. Section Three will ask you to upload evidence that you have reached out to your NJEA Local Association President to make them aware of the proposed grant project.

7. Complete Section Four: Grant Authorization Documentation by the 1/14 deadline. A signed and dated copy of your grant authorization resolution or letter must be uploaded by the deadline in order for your application to be considered.

Grant Awards Announced in Mid-February



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