



# SUSTAINABLE JERSEY

# GRANTS PROGRAM

FUNDED BY:



- All attendees are muted
- Ask questions in the questions box during the presentation or raise your hand at the end
- The presentation recording and slides will be posted on the Sustainable Jersey for Schools website



# Background

The New Jersey Education Association is contributing \$180,000 to support the 2023 Sustainable Jersey for Schools Grants Program for public school districts and schools—**NJEA has provided over \$2.25 million since 2014**







Check the [map](#) to determine your status

# Eligibility Requirements

- New Jersey public school district or school affiliated with NJEA
- **Registered** or **certified** with Sustainable Jersey for Schools AND have appointed a **Green Team** that meets the **Green Team action standard**
  - **Must have invited at least two NJEA Local Association members**
  - Can be formed at the school or district level





# Previous Grant Recipients

Learn more via the [eligibility page](#) on the Sustainable Jersey for Schools website

▼ **NJEA Cycle**

**Eligible Applicants, Projects and Expenses**

Application Sections

Proposal Evaluation

Grant Cycle of Previous Award	Amount	Grant Status	Eligible to Apply for \$10k Grant	Eligible to Apply for \$2k Grant
2023 PSEG	\$10,000 or more	Open	No	Yes
		Closed +	No	Yes
	\$2,000	Open	Yes	No
		Closed +	Yes	No
2022 PSEG or NJEA*	\$10,000 or more	Open	No	Yes
		Closed +	Yes	Yes
	\$2,000	Open	Yes	No
		Closed +	Yes	Yes
2015-2021 PSEG, NJEA, or Gardinier	\$10,000 or more	Open	No	No
		Closed +	Yes	Yes
	\$2,000	Open	No	No
		Closed +	Yes	Yes

*\*Please note that the 2022 NJEA grants were awarded in March 2023*

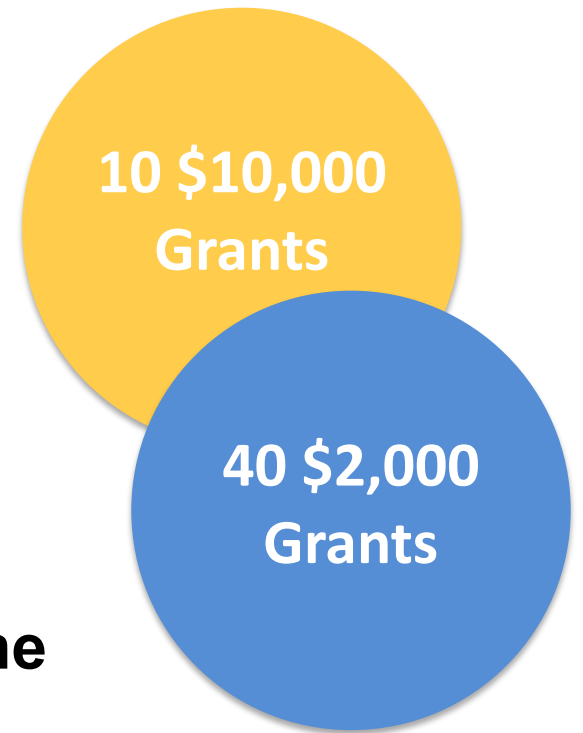
*+ A grant is closed when the final report has been submitted and approved by Sustainable Jersey*





# Available Funding

- Each applicant is only eligible to receive **one** grant per cycle
- Districts can **only** apply for a 10k grant
- A school can apply for **one 10k grant and/or one 2k grant**
  - The 10k applications are considered first
  - If awarded a 10k grant, the 2k grant application is no longer eligible



Applying for two grants is a good strategy to maximize your school's chances of receiving funding



# Use of Funding

District applications should focus on projects that benefit multiple schools in the district

<u>Funding Level</u>	<u>Use of Funds</u>
<p><b>\$10,000 Project Grants</b></p>	<ul style="list-style-type: none"><li>• Fund all or part of a project that will earn points toward a Sustainable Jersey for Schools <b>action</b></li><li>• The <b>Innovation Project</b> actions are acceptable</li><li>• The project should leverage partnerships with community resources and include an outreach component focused on promoting community awareness of the project</li></ul>
<p><b>\$2,000 Green Team Grants</b></p>	<ul style="list-style-type: none"><li>• General operating support and direct expenses for green teams</li><li>• Funds may be used for a project related to an action in the Sustainable Jersey for Schools program</li></ul>





Interested in energy projects? Review the available resources in Attachment 1 in the [Application Information Packet](#)

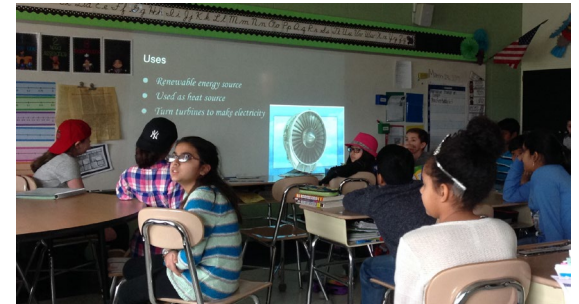
# Energy Projects



- Energy audits and incentive programs
  - Lighting upgrades, purchasing new EE equipment, etc.
- Electric vehicle charging stations
- Electric vehicle purchases



- Energy education, conservation, and or behavioral change projects





# Grant Project Ideas







Check out the [resources library](#) for more ideas

# Projects for Points

• Typical grant submissions include:

- Garden-related projects
- Water bottle refilling stations
- Recycling initiatives

• What you should consider:

- Identifying a need within your school or district
- Looking at the Sustainable Jersey for Schools [actions](#) to determine where you need help for certification





# Projects for Points

- Professional Development for Sustainability
- School Community Asset Mapping
- Healthy Food Choices Beyond the Cafeteria
- Green Cleaning Training & Education Programs
- Student Participation in the Arts
- ISTEAM
- Curriculum Mapping
- Culture and Climate Needs Assessment
- Green Fair
- School Wellness Council
- Programs to Promote Physical Activity
- Staff Wellness Program
- Waste Audit





# Climate Change Curriculum Resources

- In June 2020, New Jersey became the first state in the nation to incorporate climate change education across its K-12 learning standards.
  - View a list of resources on our website [here](#)
  - <https://subjecttoclimate.org/>
- Can get points for any of the Student Learning actions, which are a priority



Photos from Dale Rosselet, Allison Mulch, Dalton Farms, and NJ Audubon

## New Jersey Climate Change Education Hub

The resources you and your school need to effectively teach climate change. These comprehensive resources are built around the official [NJ Student Learning Standards](#) and expand on the work of the New Jersey Department of Education.





# Digital Schools Program

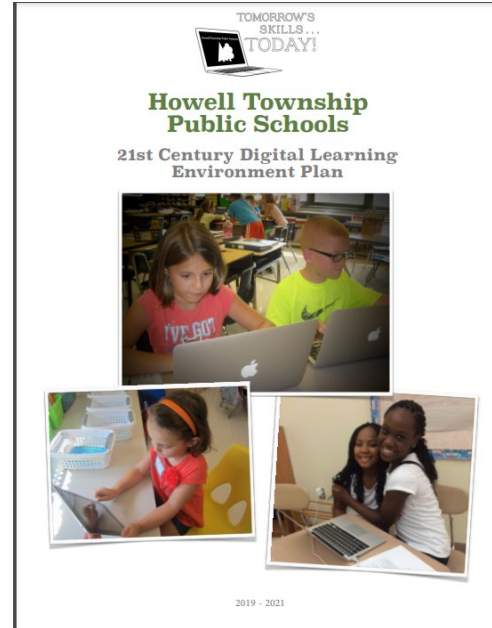
- A Digital Schools Star embraces the mindful implementation of effective digital learning and communication tools, resources, and practices – a commitment that is evident in its mission, culture, classrooms, and interactions with its stakeholders
  - The program actions are currently being revised and will be announced at the annual New Jersey School Boards Workshop in October
  - New actions and action updates are typically implemented by January 1st.





# Curriculum & Digital Learning

- Purchase subscriptions to programs/software, tools, and training that can help with digital learning and instruction
- Develop lesson plans and curricula across disciplines that integrate sustainability themes, including social justice, environmental justice, and climate change.

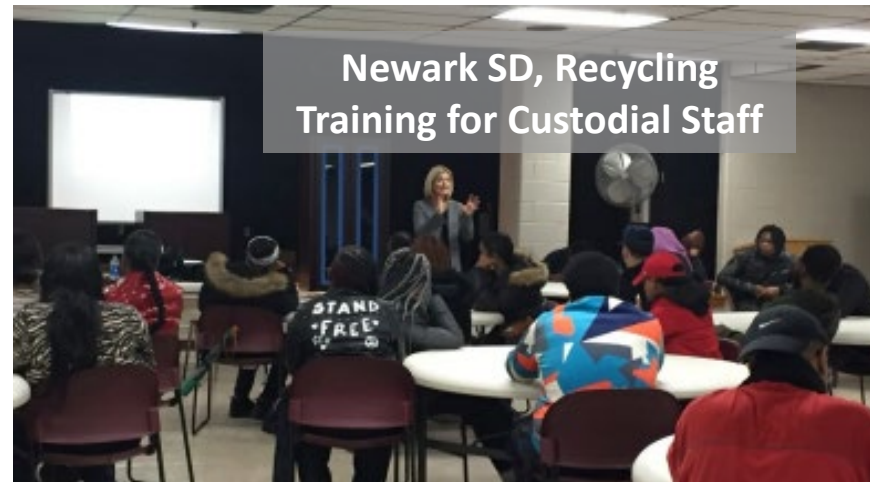


**Program actions:**  
Student Learning  
(multiple actions)  
Digital Schools



# Professional Development

- Training for teachers on timely issues such as climate change education, digital tools, social emotional learning
- Training for custodians on green building operations, maintaining healthy indoor environments, and green cleaning
- Training for school counselors, nurses, food service workers etc.



**Program actions:**  
Professional Development for Sustainability  
Green Cleaning (multiple actions)  
Healthy School Environments (multiple actions)



# Social-Emotional Learning & Equity

- Address social emotional learning issues
- Integrate SEL into lessons and units
- Assess school climate and make progress on addressing identified issues
- Expand equity initiatives – e.g. special supports for English Language Learners and special needs students



**Program actions:**  
School Culture & Climate  
(multiple actions)  
Innovative Project





# Building Maintenance Practices

- Eco-friendly approaches to sanitation and cleaning
- Eco-friendly management or reduction of single-use waste –food packaging and water bottles from meal service
- Composting program



## Program actions:

- Green Cleaning (multiple actions)
- Healthy School Environments (multiple actions)
- Waste Audit
- Recycling Non-Mandated Materials



# Communications & Community Engagement

- Improve communications with parents to get more information about the needs of students and families, as well as to engage them in building a strong, inclusive and supportive school community

Long Branch Public Schools  
"Where Children Matter Most"

## School to Home Communicat

	Blackboard Connect is notification service wh parents of school closi changes, emergencies information. Please ke numbers up to date wi receive these messag
	The Genesis Parent Pi protected, online acce student information, in attendance, report car assignments and grad portal is part of our ong strengthen communica parents, and students. <a href="https://parents.genesis">https://parents.genesis</a>
	ClassDojo and Reminc with students and pare classroom communitie their child's teacher for
	We're social! Parents c district by searching "L Schools" on Facebook and YouTube.
	To receive email updat their emails on the reg update it anytime on G Portal.

Parent Nam  
Child's Nam

Please answer the questions below about what you would like to learn about, so that we can help you with information.

1. Would you like to learn more about...

- The purpose of the ESL program?  
 Yes  No
- What your child learns in school?  
 Yes  No
- How to help your child with schoolwork?  
 Yes  No
- Volunteering to help in the classroom?  
 Yes  No
- How school decisions are made?  
 Yes  No
- How to contact the school and the right person when you have a question?  
 Yes  No
- Community resources services available?  
 Yes  No
- What tools you can use to support your native language?  
 Yes  No
- How the after school program works?  
 Yes  No

TRANSLATE Search Text LOGIN DISTRICT

HILLVIEW Elementary School

HOME ABOUT US ACADEMICS STUDENTS PARENTS CONTACT US

**Program actions:**  
Accessible Communications  
Community Education and Outreach



# Innovative Projects

- Initiatives to implement new technologies or practices that advance sustainability goals but are not outlined elsewhere in the Sustainable Jersey for Schools program
  - e.g. Community Schools & “whole child” approach to education



Weehawken HS,  
enTREpreneur\$ Program



**Program actions:**  
Innovative Project (two actions)





# Application Process







# Application Information Packet

- Review the packet [here](#) for a total overview of the grants cycle. More information and resources are also available here on the NJEA grants page.

Sustainable Jersey for Schools Grants Program  
 Funded by the New Jersey Education Association  
 2023-2024 Application Information Packet

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# Online Application

- **Deadline:** October 30, 2023
- **App Link:** <https://webportalapp.com/sp/login/sjs-njea-grants>



Sustainable Jersey Grants Program Account

**STEP ONE: Create a Grant Account for Your School or District**

Review **instructions** on how to create a grant account [here](#).

you will be able to review any past submissions and unsubmitted drafts. Copies of previously submitted

## Sign Up

Enter an email address and choose a password to create a new account.

Email

Password

- Must contain at least one lowercase letter
- Must contain at least one uppercase letter
- Must contain one number
- Must be between 8 and 32 characters
- Must not be an email address

Confirm password

- Passwords must match

Sign Up

## Sign In

Email

Password

Log In

[Forgot your password?](#)

Need an Account?

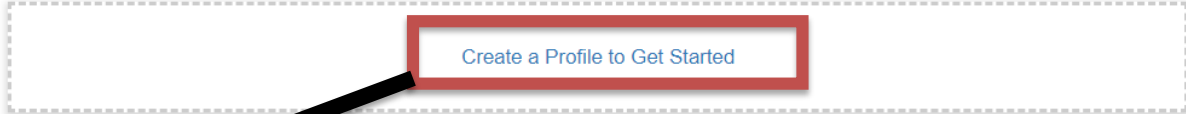
Sign Up



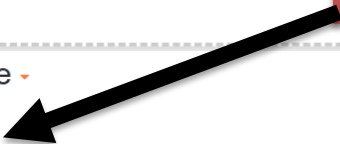
# STEP TWO: Create a Profile

Thank you for signing up for a Sustainable Jersey Grants Program account! As the primary grant contact, you will use this account to submit grant applications in Sustainable Jersey Grants Program cycles and, if any of your applications are selected for funding, the required reporting requirements. Before moving forward with a grant application, you must first create a Profile for your grant account.

Please click "Create a Profile to Get Started" to begin. You can always edit your Profile by clicking "Edit".  
You cannot move forward until you have completed your Profile.



Profile Save Draft Create Profile



## Primary Application Contact

This is the primary person Sustainable Jersey will correspond with regarding this application and any subsequent award. The primary contact must be a school district employee. It cannot be a consultant.

Name \*

Title \*

Organization/School

Phone \*

Please do not include parentheses ( ) or dashes ( - )

Phone Number Extension

Email \*

The primary application contact has to be a school or district employee. If working with a consultant who plans on submitting the application on behalf of the school or district, they should submit it using a school or district grant account with a proper primary contact.


Please note that **each individual school** will need its **own account**. Any **district applications** must be submitted through a **district account**.



Thank you for filling out the profile form for your grant account. Below you will find buttons that will allow you to do the following:

- Use the "get started" button to create a new grant application for the 2022 Sustainable Jersey Grants Program Cycle funded by NJEA
- Complete the reporting requirements associated with a previously-awarded grant



 **Section One: School Grant Proposal** There are 41 days remaining to submit this. [Submit](#)

Please complete Section One: School Grant Proposal. **This section must be submitted by the end of the day on October 31, 2022.**

**NJEA Grant Proposal** Action Required [Open](#)

**Complete this form** requesting information about your school/school district, school's/school district's Sustainable Jersey grants history, and your proposed project. This is considered your grant proposal and it is recommended that you review the [Application Information Packet](#) before completing this step.

## STEP THREE: Ready to Start a Grant Application

Note that **school applicants** that wish to apply for **both a 10k and a 2k grant** will need to submit **two separate** applications—there will be two “Get Started” buttons available if needed. **Districts should submit using its own grant account.**





**\* Schools and districts with at least one certified school do not need to provide green team documentation.**

# Application Sections

## Grant Account and Profile

### School Grant Proposal - due 10/30/2023

- |                                     |                         |
|-------------------------------------|-------------------------|
| 1. Preliminary Questions            | 4. Application Contacts |
| 2. Sustainable Jersey Grant History | 5. Grant Proposal       |
| 3. Applicant Information            |                         |

### Current Sustainable Jersey for Schools Status - due 10/30/2023

- |                                      |                              |
|--------------------------------------|------------------------------|
| 1. Current Status in the SJS Program | 2. Green Team Documentation* |
|--------------------------------------|------------------------------|

### NJEA Local Association President Correspondence - due 10/30/2023

- Evidence of NJEA Local Association President Correspondence

### Grant Authorization Documentation – due 12/1/2023

- Authorization resolution OR letter to submit grant application



# Section One: School Grant Proposal

## Preliminary Questions

- Are you submitting an application as a school district or school?
  - **School District OR School**
- Is your school district/school affiliated with NJEA?
  - **Yes OR No**
- Which grant are you applying for?
  - **\$2,000 OR \$10,000**

**Must answer these questions first in order to populate the application form with questions specific to the grant you are applying for.**



# Section One: School Grant Proposal

## SJ Grant History

- **Previously-awarded grants** from the Sustainable Jersey Grants Program can affect your school or district's eligibility to apply for another grant
  - Review the eligibility chart for previous grant recipients
  - Schools are eligible to have two open grants at one time—one 10k and one 2k grant

As long as the project is finished, a grant can be closed out by submitting a final report. Contact us to see if your school or district has any open grants and what your close-out options are. It may be possible to close out a grant in time.





# Section One: School Grant Proposal

## SJ Grant History

- **Outstanding Grants** (Open Past Original Reporting Deadline)
  - Unable to apply for any grants until the outstanding grant is closed
  - Still the case if the previously-awarded grant has an extension
- Open grants in an individual school do not affect the district's or any other schools' eligibility to apply for a grant—all are considered separate entities



# Section One: School Grant Proposal

## Applicant Information

- **School/District Name and County**

- Search for your school/district name via the search bar and this information will auto-fill

**Please note that schools/districts with the same name may have to try clicking on more than one name before finding the one assigned to the correct county.**

District Information \*

Type to begin search...

Absecon Public Schools

Academy Charter High School

Academy For Urban Leadership Charter School

Alexandria Township School District

Allamuchy Township School District

Allendale Public School District



# Section One: School Grant Proposal

## Applicant Information – All Applicants

- **NJDOE School District Code**
- **District Employer Identification Number (EIN)**
  - Ask your fiscal contact for this
- **Number of Students the District Serves**
- **Percentage of Students in District on Free or Reduced Lunch**

Can get all of this information from the most recent Fall Enrollment Reports via the NJDOE website [here](#).



# Section One: School Grant Proposal

## Applicant Information – School Applicants Only

- Type of School Applicant (Elementary, Middle, or High)
- School Student Population
  - Ask your fiscal contact for this
- Percentage of Students in School on Free or Reduced Lunch

Can get all of this information from the most recent Fall Enrollment Reports via the NJDOE website [here](#).





# Section One: School Grant Proposal

## Applicant Contacts

- Provide the name, email address, phone number, and phone number extension (if applicable) for the following contacts:
  - Superintendent (**title not needed**)
  - Principal (**only for School Applicants**)
  - Fiscal Contact (**will also need mailing address**)
  - NJEA Local Association President
  - Media Contact (**optional**)

Community engagement is important, so it is good to have someone responsible for project promotion.



# Section One: School Grant Proposal

## Grant Proposal

- **All Grant Applications Must Include:**

- Project Title and Brief Description
- Action Plan and Timeline
  - Can use the template available [here](#)
- Budget Narrative and Detailed Project Budget
  - Can use the budget template available [here](#)

Before getting started on the proposal, review the evaluation criteria for \$2,000 grants [here](#).



# Section One: School Grant Proposal

## Grant Proposal

- Only **10k** Grant Applications Must Include:

- Project Team
- Community Engagement
- Project Impact and Evaluation

Before getting started on the proposal, review the evaluation criteria for **\$10,000 grants [here](#)**. Note that the evaluation process for the large grants is more extensive than that for the smaller grants.



# Section Two: Current SJS Status

## Check Your School's/District's Current Program Status

- Did you check the **Participating Schools and Districts Map**?
- What does the map say your school's/district's status in the Sustainable Jersey for Schools program is?
  - **Schools:** Not Registered, Registered, Certified Bronze, Certified Silver
  - **District:** Not Registered, Registered (Districts cannot be certified)



# Section Two: Current SJS Status

## Check Your School's/District's Current Program Status

- **Previously certified?**

- Note certification only lasts for three years and can be expired at the time of the grant application

- **Not registered?**

- Registering is free and easy. You can learn more [here](#).
- If you are at least in the process of registering by 10/31, your application will still be considered.





# Section Two: Current SJS Status

## Green Team Documentation

- **Currently certified schools or districts with at least one certified school **DO NOT** need to provide this information**
- Otherwise, we need the following green team documentation:
  - List of green team members
  - Summary of green team activities

You can either create a **district or school green team** or **appoint an existing group** to act as the green team. District green teams are created by **resolution** whereas school ones can be created via a **letter from the principal**. You can follow the instructions available **[here](#)**. It is okay if your green team is the same as your project team.



# Section Three: NJEA Local Association President Correspondence

- Please upload evidence that your NJEA Local Association President has been informed of the green team's intent to submit the grant application.
  - This can include either a copy of the email that was sent to, or a letter of support from, your NJEA Local Association President.



While it would be great to have your NJEA Local Association President on the project team, you are only required to show proof that you have reached out to the President to let them know of the grant application.



# Section Four: Grant Authorization Doc

- Upload either a **School Board Resolution OR a letter** from the superintendent, business administrator, or school principal
  - A template resolution can be found [here](#) and a template letter [here](#)
  - Can use the same resolution for a 10k and 2k grant application
  - Must be signed and dated
  - **Must be submitted by 12/1/23**

This resolution is **DIFFERENT** than the resolution required to register in the Sustainable Jersey for Schools certification program OR to establish a green team.



# Selection Process

- All **\$10,000** proposals will be reviewed by a Blue Ribbon Selection Committee composed of experts from the public and private sectors.
- All **\$2,000** grants will be awarded based on the green team's commitment to advancing sustainability initiatives in the school and how the proposed activities will lead to the successful completion of specific Sustainable Jersey for Schools actions.



**Up to 50% of the grant funds will be reserved for certified schools and districts with at least one certified school**



# \$10,000 Evaluation Criteria

**Project  
Description**

**15 Points**

**Project  
Team  
Members**

**10 Points**

**Action Plan  
& Timeline**

**10 Points**

**Community  
Engagement**

**20 Points**

**Project  
Impact and  
Evaluation**

**25 Points**

**Budget**

**20 Points**





# \$2,000 Evaluation Criteria

**Project  
Description**

**15 Points**

**Project  
Team  
Members**

**10 Points**

**Action Plan  
& Timeline**

**10 Points**

- Efforts the school makes towards achieving Sustainable Jersey for Schools certification are considered
- The regional distribution of grants throughout the state is considered



# Applications Tips





# Project Description

- The description concisely summarizes the specific project to be funded by the grant award

## TIP: Project Selection

- Think “outside the box”
- Identify all requirements associated with the project
- Consider community dynamics when crafting your proposal so it’s successful
- Consult stakeholders before settling on a plan
- Understand your capacity







# Project Team Members

- The designated project team appears qualified to undertake the proposed project
- The project team includes representation from district, school, and community stakeholder groups that will be involved in or impacted by the implementation of the proposed project

## TIP: Building Your Team

- Include representation from stakeholder groups that will be involved/impacted by the implementation of the project like school staff, students, and parents.





# Action Plan & Timeline

- The proposed project action plan addresses the steps needed to successfully complete the project
- Target completion dates are realistic and will enable the project to be completed within the 18-month performance period



## TIP: Project Planning/Implementation

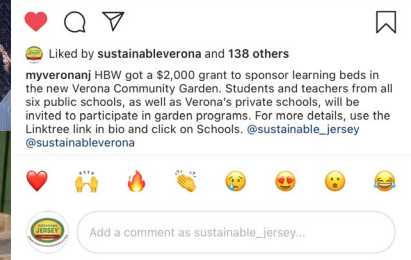
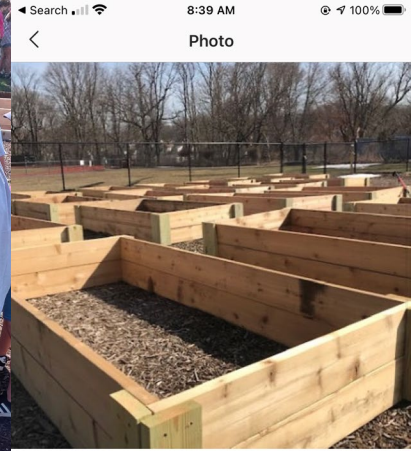
- Consider administrative delays, such as the procurement process and plan time for paperwork
- Research the products you plan to use
- Plan ahead for summer months/downtime
- Set deadlines and adhere to them
- Spend time and resources to train volunteers
- Try to plan for the unexpected – always have a “plan B”
- Include plans for how the success of the project will be shared with the school community





# Action Plan & Timeline

- Implementation steps should start no earlier than mid-March 2024. Planning steps can occur earlier, but no grant funds can be spent beforehand
- Events where the grant will be promoted, such as a ribbon cutting ceremony, and materials will be distributed are identified





# Community Engagement

- The proposed project action plan addresses the steps needed to successfully complete the project
- Target completion dates are realistic and will enable the project to be completed within the 18-month performance period
- Implementation steps should start no earlier than mid-March 2024. Planning steps can occur earlier, but no grant funds can be spent beforehand

## TIP: Bringing in other Stakeholders

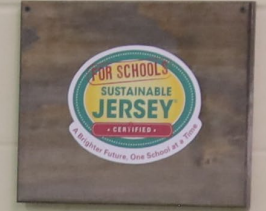
- Recruit volunteers early on
- Identify and involve all relevant parties from the beginning
- Keep meetings short, timely, meaningful and efficient
- Think of how the project will affect other community groups and see if they want to get involved





# Community Engagement

- Events where the grant will be promoted, such as a ribbon cutting ceremony, and materials will be distributed are identified





# Project Impact and Evaluation

- The project will augment existing green team efforts and support certification efforts
- The proposed project is unique, innovative and addresses a specific need in the community
- What the project hopes to accomplish is clear and relevant background information is provided to better understand the true impact of the project

## TIP: Identify Impacts

- Propose a project that capitalizes on collaborations between school and municipal or district/school stakeholders







# Project Impact and Evaluation

- Who will benefit from the proposed project (students, school staff, families, community) and how is clearly articulated
- Project outcomes will be evaluated







# Budget

- The Budget Narrative clearly summarizes project expenses and identifies all the sources of funding needed to complete the proposed project, including in-kind contributions such as volunteer hours
- The detailed project budget is consistent with the Budget Narrative and clearly identifies the eligible project expenses that will be billed to the grant
- The budget is realistic, costs are justified and resource contributions, including in-kind, have a reasonable value

## TIP: Tracking Expenses

- If completing an outreach project, justify use of promotional materials
- Keep in mind promotional item value limits
- Include shipping costs
- Remember that the budget is an estimate and that modifications can be made if in receipt of the grant award
- Make sure grant funds column adds to grant award



# Budget

- Promotional items including “give-aways” (i.e. T-shirts, water bottles, reusable bags), refreshments, incentives or awards do not comprise more than \$1,000 for 10k projects and \$200 for 2k projects
- It is clear that all additional funding besides the grant is in-hand or committed
- The project leverages no or low cost resources to cost-effectively complete the proposed project

## TIP: Leveraging Other Resources

- Consider asking community members and local businesses for donations, whether it be funding or project materials, especially for promotional materials
- Can include money for a sign, which is required for applicable projects and can likely be donated
- Review the resources in the actions on the website for other opportunities to leverage resources





# Additional Tips

- Templates for required attachments and a promotional [flyer](#) can be found on the [NJEA Grant Cycle page](#)
- Utilize the [Previous Grant Cycle Awards](#) as a resource when deciding what type of project to apply for
  - Is my project unique compared to these?
  - Has my project been done before? If so, what is going to make my project new and exciting?
- Check out the [Application Tips](#) page for help



## SUSTAINABLE JERSEY GRANTS PROGRAM

Does your school or district have an idea for a sustainability project that needs a source of funding? Consider applying for a Sustainable Jersey grant! Sustainable Jersey is pleased to announce that NJEA is contributing \$180,000 to support another cycle of the Sustainable Jersey Grants Program.



- Available Grants** Ten \$10,000 School or District Project Grants  
Forty \$2,000 School Green Team Support Grants
- Eligibility Rules** New Jersey public schools participating in the Sustainable Jersey for Schools program with an established green team and NJEA local association. Previous grant recipients must meet additional requirements.
- Learn More** Join us for our informational webinar on Tuesday, September 19, 2023, from 3:00PM to 4:30PM. Find the link to register via the QR Code.
- Application Due** **Monday, October 30, 2023**
- Apply Today** The online application and additional information can be accessed via the Grants tab on the Sustainable Jersey for Schools website ([sustainablejerseyschools.com](https://sustainablejerseyschools.com)) or via the QR Code.

FUNDED BY: NEW JERSEY EDUCATION ASSOCIATION

## SUSTAINABLE JERSEY GRANTS PROGRAM

### Project Ideas

Sustainable Jersey grants must be used to support the efforts of your school or district green team to complete Sustainable Jersey for Schools certification program actions. With over 100 actions to choose from, there is sure to be a sustainability project that fits your school or district needs. Browse the action categories below for ideas. Consider thinking out of the box and proposing an innovative project!

- Climate Mitigation & Renewable Energy
- Diversity & Equity
- Green Purchasing
- School Culture and Climate
- Student Safety
- Digital Learning Practices
- Energy Efficiency
- Healthy School Environments
- Student & Community Outreach
- Waste Management & Recycling
- Digital Technology Access
- Healthy Food Choices
- ISTEAM
- Sustainability Education
- Green Cleaning
- School Grounds
- Student and Staff Wellness

**Questions?**  
Contact Kaitlyn Vollmer, Grants Program Manager  
609-777-3189 or [grants@sustainablejersey.com](mailto:grants@sustainablejersey.com)

**Learn More**  
Scan the QR Code or visit the Schools website



# Grant Awards







# Grant Awards

Grant recipients will be announced:

**Mid-February 2024**

Grant Event:  
**Mid-March**

- \$2,000 grants will be mailed in full to the attention of the application's fiscal contact
- \$10,000 grantees will receive an initial payment of **half the award amount with an understanding that they must front the second half of the grant**
  - The final payment of the remaining half will be paid to the school/district upon satisfactory approval of the final report





# Reporting Requirements

- \$10,000 grants will submit an interim report midway through the project and a final report after an 18 month performance period
  - Note that the second half of the grant funds will not be released until the project is complete and final report approved
- \$2,000 grants will submit a final report after a 12 month performance period
- Take pictures, keep track of expenses, and be sure to acknowledge the sponsors—will need this documentation for the report



# Ribbon Cutting Ceremonies

- Must notify Sustainable Jersey for Schools of any project-related events so that media outreach can be coordinated with funders
  - The purpose of these events is to celebrate the district's or school's accomplishments in completing the grant project with the community, recognize the program funders, and highlight the benefits of the Sustainable Jersey Grants Program





# Media

- It is recommended that the green team develop a strategy to promote the completion of the grant to the local and school community
  - Use social media
  - Put out media releases
  - Articles in the local news
  - School/District parent newsletters

## Greenhouse Growing Dome Becomes

HTSD JUNE 14, 2016 COMMUNITY NEWS, PTO, SCHOOL NEWS, SEED  
Our long awaited Greenhouse Growing dome has become a reality, creating a learning space



Unity Charter School, Morristown, NJ added 3 new photos. 5 hrs · 🌐

Have you visited the CommUnity Garden at Tucker Field on Monroe Street this summer? Maybe you want to stop by and enjoy a kickball game at Tucker Field with some classmates! While there be sure to look for pollinators in the area. The Green Team worked hard to clean the field and plant more native species to support our bees, bats, birds and beetles. Thank you Sustainable Jersey and New Jersey Education Association for funding our project. #unityWay #UnityFun #environmentalEducation New Jersey Charter Schools Association



## Sustainable Jersey: Taking the classroom outside to raise-up extra-ordinary kids

Posted on June 16, 2016 (<http://blog.grodots.org/2016/06/16/sustainable-jersey-taking-the-classroom-outside-to-raise-up-extra-ordinary-kids/>) by Donna Dreeses, Co-Director, Sustainable Jersey

C Girtain @CCgirt - Jun 27  
Day 2 TR,NJ HS Wolbachia Workshop discussions on cytoplasmic incompatibility, parthenogenesis, Zika, Dengue, Taq, PCR, & the slowest heating water bath on Earth! Love @MiniOneSystem & thanks again to: @WolbachiaProj primers & controls, @MaesBioEd lots, @S3\_Program @NJEA Grant!







# Signage

- Installing a sign indicating that the project was funded by NJEA and the Sustainable Jersey for Schools Grants Program where applicable is required
  - The cost of the signage can be included in the project budget.
  - Should include the Sustainable Jersey for Schools and NJEA logos





# Project Promotion

- Other ways to promote the grant/project
  - School Board presentations
  - Printed communications
  - Website content
- Funders should be acknowledged on reports or other materials developed with grant funds
  - Should include the Sustainable Jersey for Schools and NJEA logos

**An Eco Obstacle Course!**  
**Sign up for the Kid's Green Challenge**  
**Learn about Volunteer Options in Maplewood for the whole family!**



**Drip Irrigation Demonstration**

June 16th  
3:30 pm  
(Just after pick up)

Tuscan Elementary School Garden

Drip irrigation is the most sustainable way to irrigate a food garden. On average, it uses 85% less water than hand-watering methods. Bring special drip emitters; water is dispensed at the roots of the plant without being lost to evaporation or run-off.

Drip irrigation is also easy to install and affordable. Percent and other members of the Tuscan School Community are invited to come learn by doing as experienced drip irrigation installers help visitors install the new drip irrigation system into the Tuscan School garden.

reYard  
RENT PARTY

**Tuesday, April 19th, 3:15 - 4:30 pm**  
**On the Black Top directly after school.**



Learn how people of all ages can make a positive impact, take the

**Green Kids CHALLENGE**

To complete the Challenge visit [maplewoodsgreen.org](http://maplewoodsgreen.org) and pledge to complete five of the eco actions from the list.

Take the Challenge by April 30th to be entered in a drawing for a Birthday Cake from The Aldo School!

MPLWD GREEN





# Timeline

<u>Timeframe</u>	<u>Action</u>
<b>Thursday September 21, 2023</b>	Webinar presentation & recording posted on website
<b>Monday October 30, 2023</b>	Sections One, Two, and Three of all grant applications due
<b>Friday December 1, 2023</b>	Section Four: Grant Authorization Doc due  Should also aim to be registered, have a green team, and have closed out outstanding grants by this time
<b>Mid-February</b>	Recipient/non-recipient notification
<b>Mid-March</b>	Grant announcement event and funds distributed



# Contact Us!



***Questions about the grants program?***

**Kaitlyn Vollmer**

Grants Program Manager

[grants@sustainablejersey.com](mailto:grants@sustainablejersey.com)

609-771-3189



***Questions about the certification program?***

**JoAnna Contarino**

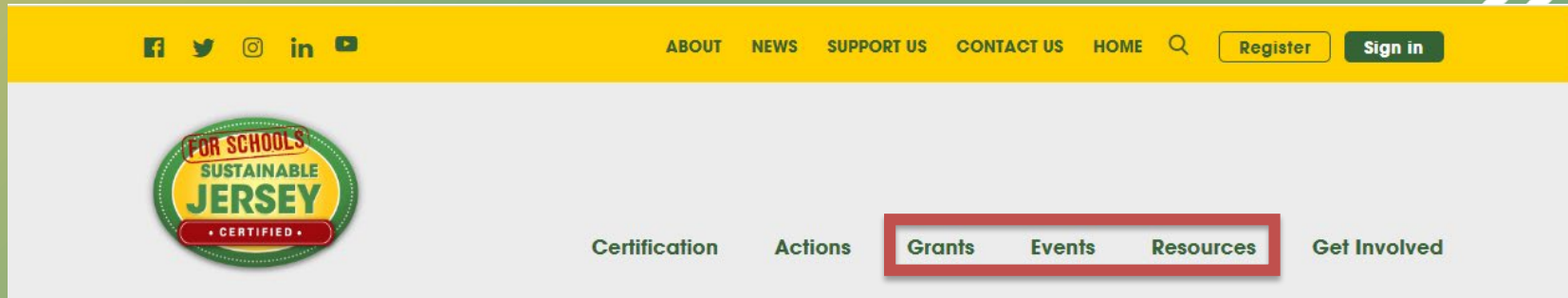
Program Coordinator

[schools@sustainablejersey.com](mailto:schools@sustainablejersey.com)

609-771-3427



# Upcoming Events and Additional Resources





# APPLYING FOR CERTIFICATION IN 2024?

## Submission Deadline:

#1

January 12

#2

March 22

#3

June 13

[bit.ly/SchoolsCertCycle](https://bit.ly/SchoolsCertCycle)

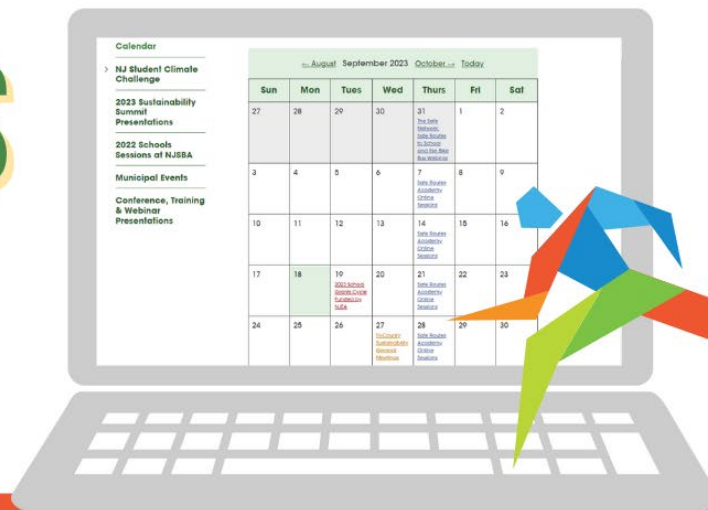




# UPCOMING WEBINARS

## SUCCESSFUL GREEN TEAMS

OCT. 03, 2023  
3:30 - 4:30 PM



<https://register.gotowebinar.com/register/333118372158948443>

## FOUNDATIONS OF EDUCATION FOR SUSTAINABILITY & ACTION UPDATES

OCT. 10, 2023  
3:30 - 4:30 PM

LEARN FROM OUR  
SCHOOLS PROGRAM STAFF



<https://register.gotowebinar.com/register/2596194777099945303>



# STUDENT CLIMATE CHALLENGE

## FREE OPPORTUNITY AVAILABLE TO NEW JERSEY PUBLIC SCHOOL STUDENTS IN GRADES 6 TO 12

### TEACHER REGISTRATION OPENS

**OCTOBER 10**

Teacher registers student team who will complete a school or community project that addresses a cause or impact of climate change



### STUDENT ENTRIES DUE

**APRIL 10**

Teams create a digital story video about the project and submits it by April 10, 2024



### AWARDS CEREMONY

**EARLY JUNE**

Winners are recognized at an Awards Ceremony hosted by First Lady Tammy Murphy and receive grants to advance their climate education initiatives ranging from \$3,500 to \$500

[bit.ly/NJStudentClimateChallenge](https://bit.ly/NJStudentClimateChallenge)



**Become a Lead Educator  
for Climate Education!**

**JOIN THE NJ TEACHER TASK FORCE TO DEVELOP EXEMPLAR LESSONS  
FOR THE NJ CLIMATE EDUCATION HUB**

The Hub launched in 2022 through a collaborative effort with SubjectToClimate, Sustainable Jersey, The TCNJ School of Education and NJ Audubon.

<https://bit.ly/STCTeacherTaskForceApp>



Schools within the service territories of PSE&G, NJNG, SJG or ETG are eligible



**empowered  
SCHOOLS**

students generating change

AN ALLIANCE TO SAVE ENERGY PROGRAM



Learn  
More [Here](#)

The Empowered Schools program - formerly known as PowerSave Schools - provides free support and resources to educate students about energy efficiency and save money on your school's energy costs.



# SUSTAINABLE JERSEY-PSE&G PARTNERSHIP PROGRAM TO SUPPORT ENERGY EFFICIENCY IN SCHOOL FACILITIES

in 100% PSE&G Gas and Electric Territory  
<https://bit.ly/SJSPartnersInEnergyEfficiency>



## FREE ENERGY TECHNICAL ASSISTANCE FOR MUNICIPALITIES AND SCHOOL DISTRICTS

in Elizabethtown Gas, New Jersey Natural Gas,  
and South Jersey Gas Service Territories  
<https://bit.ly/EnergyTAforSchools>

