2021 Sustainable Jersey Grants Program

FOR SCHOOLS
SUSTAINABLE JERSEY®
• CERTIFIED •

Funded By:

⚛ **PSEG** *Foundation*

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Heather McCall, Schools Program Director

March 30, 2021

Housekeeping Requests

- All attendees are muted
- Ask questions in the question box
- Recording will be posted on the [Webinars page](#) of the Sustainable Jersey for Schools Website

The PSEG Foundation is contributing $100,000 to support a 2021 Sustainable Jersey Grants Program cycle for public schools and school districts
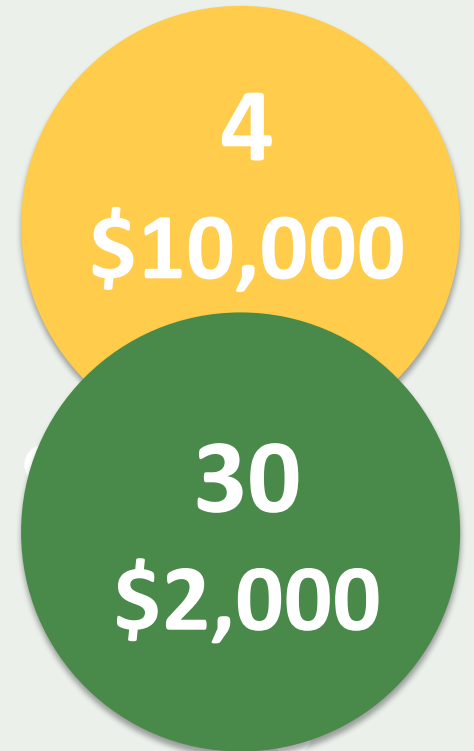
PSEG *Foundation*

Available Funding

4
$10,000

30
$2,000

- Each school and district is only eligible to receive *one* grant per cycle

- A school can apply for **one large grant** ($10,000) *and/or* **one small grant** of $2,000
  - Districts are only eligible to apply for a $10,000 grant

- If two applications are submitted, the application for the larger grant will be considered first

- If the larger grant is selected for funding, the application for the $2,000 grant will no longer be eligible for consideration

FOR SCHOOLS
SUSTAINABLE
JERSEY
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Use of Funding

Funding Level	Use of Funds
$10,000 Project Grants	• Fund all or part of a project that will earn points toward a Sustainable Jersey for Schools [action](#) • The [Innovation Project](#) actions are acceptable • The project should leverage partnerships with community resources and include an outreach component focused on promoting community awareness of the project
$2,000 Green Team Grants	• General operating support and direct expenses for green teams • Funds may be used for a project related to an action in the Sustainable Jersey for Schools program

Energy Projects:
Ineligible Projects

Energy Efficiency Upgrades

🚫 Due to funding available through [New Jersey's Clean Energy Program](#) (NJCEP) for **energy audits** and **energy efficiency** projects (i.e. lightning, furnaces, etc.), these activities are **NOT** eligible for funding in this cycle.

Electric Vehicle Charging Stations

🚫 **EV charging station(s) installation projects are NOT eligible for funding.** Applicants interested in installing EV charging stations should apply for [NJDEP's "It Pay\$ to Plug In" program](#) and/or [NJBPU's Clean Fleet EV Incentive Program](#).

Summary of Energy Project Resources

Review a summary of the **New Jersey Clean Energy Program (NJCEP), Utility, and EV-Related Incentives [here](#).**

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Energy Projects:
Alternative Fuel Vehicle Purchases

The purchase of electric vehicles (except for Class 4-8 medium and heavy-duty vehicles) is NOT an eligible project for this grants cycle.

Class 4-8 Medium and Heavy-Duty Vehicles

Vehicle types include:

- Pick-up trucks
- Utility trucks and vans
- School, shuttle, and transit buses
- Garbage trucks
- Delivery/freight trucks
- Snow removal vehicles

Additional Resources for Electric Vehicle Purchases

Can apply for funding in **NJBPU's Clean Fleet EV Incentive Program**. **Deadline to apply is May 30, 2021.**

The Sustainable Jersey **Alternative Fuel Vehicle Procurement Guide** and a **resources flyer from NJDEP** provide information on other purchasing opportunities

Projects for Points

Think outside the box!

- **Typical grant submissions include:**

  - Garden-related projects

  - Plastic reduction campaigns

  - Recycling initiatives

  - Programs to promote physical activity

- **What you should consider:**

  - Identifying a need within your school or district

  - Looking at the Sustainable Jersey for Schools actions to determine where you might need financial assistance to address any of the requirements

Play It Again, Toms River

Sample Innovative Projects

- **George L Catrambone Elementary School,** Long Branch Public School District

  o [Greenhouse Made of Plastic Bottles](#); [Got points](#) for Education in Sustainability Grades 4-12!

- **Clearview Regional High School,** Clearview Regional High School District

  o [Green Challenge Program](#); [Got points](#) for Green Challenges!

- **Winslow Township School No. 5 Elementary School,** Winslow Township School District

  o [STEM Education Kits](#); [Got points](#) for Community Education & Outreach

Sample Innovative Projects

- Professional Development for Sustainability
- School Community Asset Mapping
- Healthy Food Choices Beyond the Cafeteria
- Green Cleaning Training & Education Programs
- iSTEAM
- Student Participation in the Arts

- Curriculum Mapping
- Culture and Climate Needs Assessment
- Green Fair
- School Wellness Council
- Programs to Promote Physical Activity
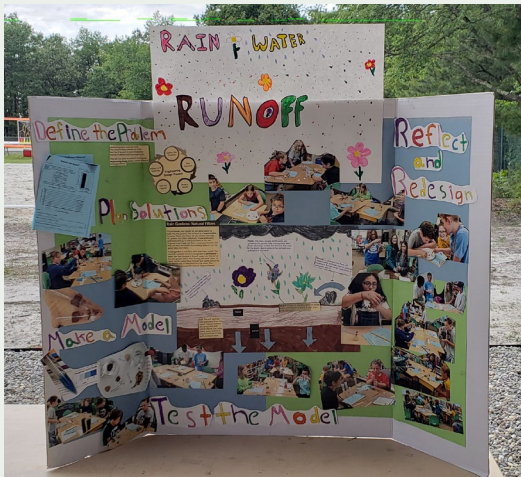- Staff Wellness Program
- Waste Audit

Updated and New Actions to Consider

In addition to the new Digital Schools actions the existing actions in the following categories have been updated to address remote learning and provide associated resources.

Updated

- Student Learning

- School Culture and Climate

Resources

Remote Learning & Operations
Meant to help staff, students and families with learning and providing services remotely. View these resources here.

Climate Change Curriculum
NJ is the first state in the nation to incorporate climate change education across its k-12 learning standards. View these resources here.

Education for Sustainability
Include sustainability in your curriculum. View these resources here.

Professional Development
Tap into virtual training resources to expand your sustainability knowledge! View these resources here.

Digital Schools Actions

- **Digital Learning Leadership**
  - [Community Engagement](#)
  - [District Commitment to Digital Learning](#) (Priority Action)
  - [District Professional Development Plan](#)
  - [Equitable Access to Digital Learning](#) (Priority Action)

- **Digital Learning Practice**
  - [Authentic Application of Digital Learning Tools and Content](#)
  - [Digital Citizenship](#) (Priority Action)
  - [Personalized Learning and Growing Independent Learners](#)
  - [Professional Growth and Collaboration](#)

- **Digital Technology Access**
  - [Data Safety and Security Policy](#)
  - [Digital Device Life Cycle Management](#)
  - [Infrastructure](#)
  - [Support for Digital Teaching and Learning](#)

Digital Schools Star Recognition

Schools that have met the Sustainable Jersey for Schools certification requirements are eligible to earn Digital Schools Star recognition in the same application cycle if they successfully complete the required actions. Learn more [here](#). Watch the webinars [here](#). Review the Remote Digital Learning Roadmap [here](#).

Eligibility Requirements

- New Jersey public school district or school

- **Registered** or **certified** with Sustainable Jersey for Schools **AND** have appointed a **Green Team** that meets the **Green Team action standard**

Eligibility for Previous Grant Recipients

Grant Cycle Year	Grant Level		Current Grant Status	Eligible to Apply for Large Grant	Eligible to Apply for $2,000 Grant
2020 Funded By: PSEG, NJEA or Gardinier*	$10,000 or more		Open	No	Yes
			Closed+	Yes	Yes
	$2,000 or less		Open	Yes	No
			Closed+	Yes	Yes
2015-2019 Funded By: PSEG, NJEA or Gardinier*	$10,000 or more		Open	No	No
			Closed+	Yes	Yes
	$2,000 or less		Open	No	No
			Closed+	Yes	Yes

+ *A grant is closed when the final report has been submitted & approved by Sustainable Jersey*

*** *Applications are due on October 31 but are not awarded until January of the following year*

Sustainable Jersey Grants Program
Funded by the PSEG Foundation

2021 Application Information Packet for School Districts and Schools

Table of Contents

Application Information Packet

The application information packet can be downloaded **here** and found our website via the following path:

Sustainable Jersey for Schools Homepage => Grants => PSEG Cycle

Online Application

Deadline: Friday, April 30 at 11:59pm

App Link: https://webportalapp.com/sp/2021psegschoolsgrants

STEP ONE: Create a Grant Account for Your School or District

Review **instructions** on how to create a grant account here.

The primary application contact has to be a school or district employee. If working with a consultant who plans on submitting the application on behalf of the school or district, they should submit it using a school or district grant account with a proper primary contact.

Please note that **each individual school** will need its **own account**. Any **district applications** must be submitted through a **district account**.

STEP THREE: Ready to Start a Grant Application

Homepage

Welcome, vollmerk@tcnj.edu ⚙

Thank you for signing up for a Sustainable Jersey Grants Program account! As the **primary grant contact**, you will use this account to submit grant applications in Sustainable Jersey Grants Program cycles and, if any of your applications are selected for funding, the required reporting requirements. Before moving forward with a grant application, you must first create a Profile for your grant account.

Please click **"Create a Profile to Get Started"** to begin. You can always edit your Profile by clicking "Edit".

You cannot move forward until you have completed your Profile.

Profile	Complete	Edit

Thank you for filling out the profile form for your grant account. Now you can move forward with completing a grant application for the 2021 Sustainable Jersey Grants Program cycle funded by the PSEG Foundation.

Schools and School Districts are each eligible to apply for one $10,000 grant. An inidividual school may also apply for a $2,000 grant in addition to a $10,000 grant. However, schools can only receive one grant with the $10,000 grant being considered first. School districts are not eligible to apply for a $2,000 grant. Consider reviewing the FAQ page here or by clicking the "gear" icon in the upper-right corner and selecting "help". The gear icon is also used to logout of the application. It is also recommended that you review the Application Information Packet before getting started.

The grant application consists of three parts:

1. **Schools Grant Proposal** - due 4/30/2021
2. **Current SJS Status** - due 4/30/2021
3. **Grant Authorization Doc**- due 5/21/2021

To begin, click **"+Get Started"** below. When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card.

- If the status bar is gray, your submission is under review, and no action needs to be taken.
- If the status bar is blue, there is an action required. Click on the Submission Card to complete.
- If the status bar is red, there is an error. Please reach out to the Administrator of this program.

+
Get Started
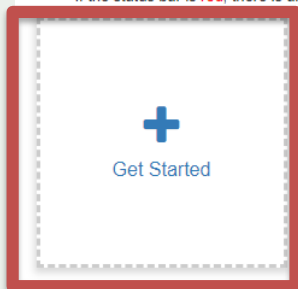
Application Sections

One Application: 3 Step Process

Grant Account and Profile	
School Grant Proposal - due 4/30/2021	
1. Requested Funding Amount	4. Application Contacts
2. Sustainable Jersey Grant History	5. Grant Proposal
3. Applicant Information	
Current Sustainable Jersey for Schools Status - due 4/30/2021	
1. Current Status in the SJS Program	2. Green Team Documentation*
Grant Authorization Documentation – due 5/21/2021	
1. Authorization resolution OR letter to submit grant application	

*Not required from schools, or districts with at least one school, **currently certified** in the Sustainable Jersey for Schools program

New Grants Management System!
Welcome to Zengine: Take a Tour of the New Platform

https://www.youtube.com/watch?v=apmS15SEtXo

Section One: School Grant Proposal
Requested Funding Amount

- Choose from a drop down – submitting a school or district application

  - **School Applicants:** choose from a drop down – either **$2,000 or $10,000**

  - **District Applicants:** choose $10,000 from the dropdown (ineligible for 2k grant)

- Schools will have to submit two separate applications if applying for a large and a small grant

- $10,000 grant applicants are required to provide more information than $2,000 grant applicants

  - Must answer this question first before all fields in the form will show

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TIP! Apply for a Large AND a Small Grant

Maximizes your chances of getting funding – the applications can be for the same project or you can apply for two different projects/green team support. If applying for the same project, make sure that you create a budget specific to the $10,000 grant and the $2,000 grant. The same grant authorization resolution or letter can be used for both applications.

Section One: School Grant Proposal

Sustainable Jersey Grant History

- **Previously-awarded grants** from the Sustainable Jersey Grants Program can affect your school or district's eligibility to apply for another grant

  - Review the eligibility chart for previous grant recipients

  - Schools are eligible to have two open grants at one time—one "large" grant and one "small" grant

- **Outstanding Grants** (Open Past Original Reporting Deadline)

  - Unable to apply for any grants until the outstanding grant is closed

  - Still the case if the previously-awarded grant has an extension

- Open grants in an individual school **do not affect** the district's or any other schools' eligibility to apply for a grant—all are considered separate entities

TIP! Find Out if You Can Close a Grant Out In Time

As long as the project is finished, a grant can be closed out by submitting a final report. Contact Kaitlyn Vollmer at grants@sustainablejersey.com or at 609-771-3189 to see if your school or district has any open grants and what your close-out options are. It may be possible to close out a grant in time.

Section One: School Grant Proposal
Applicant Information

- **School/District Name and County**

  - Search for your school/district name via the search bar and this information will auto-fill

  - Please note that schools/districts with the same name may have to try clicking on more than one name before finding the one assigned to the correct county

- **NJDOE School District Code**

- **District Employer Identification Number (EIN)**

  - Ask your fiscal contact for this

- **Number of Students the District Serves**

- **Percentage of Students in District on Free or Reduced Lunch**

Section One: School Grant Proposal
Applicant Information

- **School Applicants Only**

    o Type of School Applicant (Elementary, Middle, or High)

    o School Student Population

    o Percentage of Students in School on Free or Reduced Lunch

TIP! Searching for Your School's/District's Name

If you are having trouble finding your school's/district's name, check the [Participating Districts and Schools Map](#) to ensure you are using the name as it appears on our website. Also, please note that the names are listed in alphabetical order, first by school, then by district and then by county—so Memorial Elementary School in the East Brunswick Township School District in Middlesex County is listed before the one in the Emerson Public School District in Bergen County; Franklin Township School District in Hunterdon County will be listed before the one in Warren County; etc.

Section One: School Grant Proposal
Application Contacts

- **Provide the name, email address, phone number, and phone number extension (if applicable) for the following contacts:**

  - Superintendent (title not needed)

  - Principal **(only for School Applicants)**

  - Fiscal Contact (will also need mailing address)

  - Media Contact (optional)

TIP! **Media Contact**

While it is not required to have any kind of a media contact, let alone a formal one, we encourage you to assign the role to one of your project team members. Community engagement is an important aspect of every grant project, especially the large ones, so it is good to have someone responsible for project promotion.

Section One: School Grant Proposal

Grant Proposal

- **All Grant Applications Must Include:**

  - Project Title and Brief Description

  - Action Plan and Timeline

    – Can use the template available [here](#)

  - Budget Narrative and Detailed Project Budget

    – Can use the budget template available [here](#)

- **Only 10k Grant Applications Must Include:**

  - Project Team

  - Community Engagement

  - Project Impact and Evaluation

- **Optional Information (Letters of Support, Background Info., etc.)**

TIP! Review the Evaluation Criteria

Before getting started on the proposal, **review the evaluation criteria for the grant you are applying for [here](#).**

Section Two: Current SJS Status

Check Your School's/District's Current Program Status

- **Did you check the [Participating Schools and Districts Map](#)?**

    o Ensuring this information is accurate and up to date is important

    o Even if a school was certified in the past, certification only lasts for three years and can be expired at the time of the grant application

- **What does the map say your school's/district's status in the Sustainable Jersey for Schools program is?**

    o **Schools:** Not Registered, Registered, Certified Bronze, Certified Silver

    o **District:** Not Registered, Registered **(Districts cannot be certified)**

TIP! Not Registered? No Problem!

Registering in the Sustainable Jersey for Schools program is free and easy. You can learn more [here](#). If you are at least in the process of registering by 4/30, your application will still be considered. However, if your not registered by the time the grant awards are decided, you will be unable to receive a grant. If you need assistance, contact Véronique Lambert at schools@sustainablejersey.com or at 609-771-3427.

Section Two: Current SJS Status

Green Team Documentation

- **Currently certified schools or districts with at least one certified school DO NOT need to provide this information**
  - We already have it via your latest certification report

- **Otherwise, we need the following green team documentation:**
  - List of green team members
  - Summary of green team activities

TIP! Don't Have a Green Team? No Problem!

You can either create a district or school green team or appoint an existing group to act as the green team. District green teams are created by resolution whereas school ones can be created via a letter from the principal. You can follow the instructions available [here](). It is okay if your green team is the same as your project team.

If you are at least in the process of creating a green team by 4/30, your application will still be considered. However, if do not have a green team by the time the grant awards are decided, you will be unable to receive a grant. If you need assistance, contact Véronique Lambert at schools@sustainablejersey.com or at 609-771-3427.

Section Three: Grant Authorization Doc

Grant Authorization Documentation

- Upload either a **signed and dated School Board Resolution** supporting the grant application **OR a letter from the superintendent, business administrator, or school principal**

  - A template resolution can be found [here](#) and a template letter [here](#)

  - The document must name the specific Sustainable Jersey grants cycle, the requested funding amount(s), and the name of the applicant

- **A grant authorization document must be submitted no later than by the end of the day on Friday, May 21**

  - If adopted a resolution, it is recommended that the school/district **begins the process as soon as possible** to ensure it is adopted by the deadline

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TIP! Make Sure You Upload the Correct Resolution

This resolution is DIFFERENT than the resolution required to register in the Sustainable Jersey for Schools certification program OR to establish a green team. If you have questions about the resolution or want your draft resolution checked by Sustainable Jersey staff, please contact Kaitlyn Vollmer at 609-771-3189 or at grants@sustainablejersey.com.

Selection Process

All **$10,000** proposals will be reviewed by a Blue Ribbon Selection Committee composed of experts from the public and private sectors.

All **$2,000** grants will be awarded based on the green team's commitment to advancing sustainability initiatives in the school and how the proposed activities will lead to the successful completion of specific Sustainable Jersey for Schools actions.

$2,000 Evaluation Criteria

All proposals are evaluated based on...

Project Description	Budget	Action Plan & Timeline

- Up to 50% of the grant funds will be reserved for certified schools or districts with at least one certified school

- Efforts towards Sustainable Jersey for Schools certification are considered

- The regional distribution of grants throughout the state is considered

$10,000 & $20,000 Evaluation Criteria

All proposals are evaluated based on...

Project Description	Project Team Members	Action Plan & Timeline
10 Points	**10 Points**	**15 Points**
Community Engagement	Project Impact and Evaluation	Budget
15 Points	**30 Points**	**20 Points**

Project Description

- The description concisely summarizes the specific project to be funded by the grant award

TIP: **Project Selection**

- **Think "outside the box"**
- **Identify all requirements associated with the project**
- **Consider community dynamics when crafting your proposal so it's successful**
- **Consult stakeholders before settling on a plan**
- **Understand your capacity**

Project Team Members

- The designated project team appears qualified to undertake the proposed project

- The project team includes representation from municipal and community stakeholder groups that will be involved in or impacted by the implementation of the proposed project

Action Plan & Timeline

- Includes the steps needed to successfully complete the project

- Identify the target completion dates to ensure project completion after 18 months (12-month for 2k grants)

- Identify ribbon cutting ceremonies or milestone events

- Cannot submit a proposal for a project already underway or completed.

- Efforts to be funded by the grant cannot start until after the grant announcement event in **late July 2021**. Planning steps can occur beforehand.

Please use this form to outline the specific steps or tasks needed to complete the proposed project. These steps include project planning, implementation, community outreach and evaluation. Identify the target completion date for each step to ensure the project can be accomplished by the end of the performance period. Include plans for ribbon cutting ceremonies and milestone events. Implementation steps should **NOT** begin until after the grant is awarded at the press announcement event. Additional lines can be added.

Steps/Tasks that the Project Team will take to Complete the Proposed Grant Project	Team Member Responsible	Target Completion Date
Planning Steps		
1.		
2.		
3.		
Implementation Steps		
1.		
2.		
3.		
Community Engagement Activities		
1.		
2.		
3.		
Evaluation and Reporting Steps		
1.		
2.		
3.		

Project Promotion – Events Where Promotional Materials With Sponsor Recognition Are Distributed		
Name of Event	Materials	Date
1.		
2.		
3.		
Proposed Date of Ribbon Cutting Ceremony (if applicable)		

Action Plan & Timeline

- Identify ribbon cutting ceremonies or milestone events

- Consider administrative delays, such as the procurement process and plan time for paperwork
- Research the products you plan to use
- Plan ahead for summer months/downtime
- Spend time and resources to train volunteers
- Try to plan for the unexpected – always have a "plan B"

Community Engagement

- The proposed project will capitalize on collaborations between community stakeholders including representatives from the schools, municipal and county agencies, civic or community-based organizations, non-profits, professional organizations and local businesses

- Details on how the project will be shared with the community are included

TIP: Building & Engaging Your Team

- Recruit volunteers early on
- Identify and involve all relevant parties from the beginning
- Get students/youth involved
- Keep meetings short, timely, meaningful and efficient

#NJTONIGHT
STUDENTS AT THOMAS EDISON ENERGYSMART CHARTER SCHOOL HARVEST GARDEN VEGGIES
SPOTLIGHT NEW JERSEY
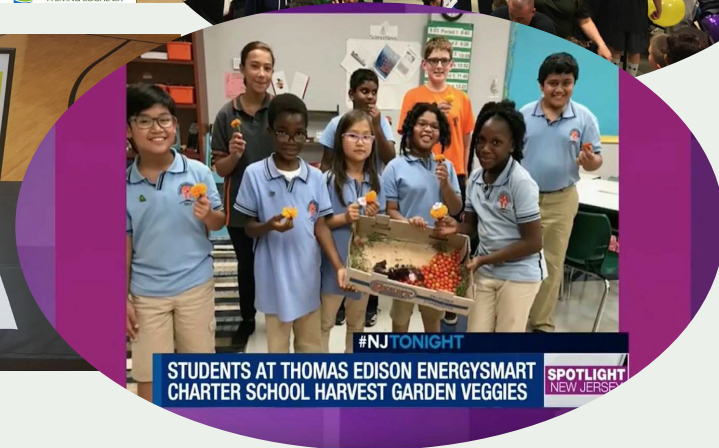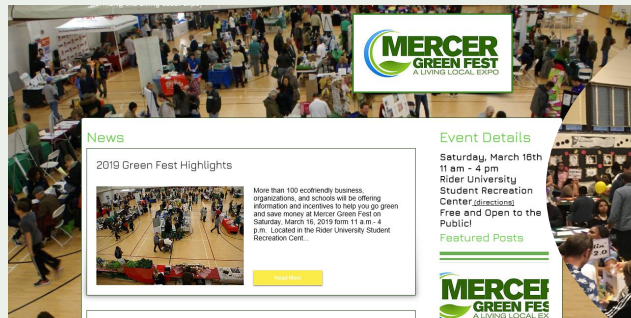
Project Impact & Evaluation

- The project will augment existing green team efforts and contribute toward making progress in the Sustainable Jersey for Schools Certification program

- The proposed project is unique, innovative and addresses a specific need

- What the project hopes to accomplish is clear and relevant background information is provided to better understand the impact of the project

- Who will benefit from the proposed project (staff, students, etc.) and how is clearly articulated

- Project outcomes will be evaluated

TIP: Project Selection

- Propose a project that capitalizes on collaborations between municipal and district/school stakeholders
- Consultant-driven projects should feature a green team component

Budget

- The Budget Narrative clearly summarizes project expenses and identifies all the sources of funding needed to complete the proposed project, including in-kind contributions such as volunteer hours

- The project leverages no or low cost resources to cost-effectively complete the proposed project

- It is clear that all additional funding besides the grant is in-hand or committed

Budget

- The detailed project budget is consistent with the Budget Narrative and clearly identifies the eligible project expenses that will be billed to the grant

- The budget is realistic, costs are justified and resource contributions, including in-kind, have a reasonable value

- Promotional items including "give-aways" (i.e. T-shirts, water bottles), incentives, refreshment or awards do not comprise more $1,000 of the proposed grant budget for 10k grants and $200 for 2k grants

TIP: Budget

- Leverage no or low cost resources to cost-effectively complete the project
- Detailed budget consistent with budget narrative
- Budget is realistic, costs justified, resource contributions have reasonable value
- Keep in mind promotional item value limits
- Include shipping costs

Budget

- Itemize expenses from all sources of funding

- Quantify any in-kind contributions

- Eligible expenses include staff stipends, consultant or contractor service fees, equipment, project supplies, training and educational materials, and promotional items (including meeting supplies, incentives or awards).

- Ineligible expenses include facilities/administrative (overhead) costs.

Sustainable Jersey for Schools Grants Program
Budget Template

Matching or in-kind contributions are encouraged, but not required. If the proposed project will be 100% funded by the grant, do not enter anything in the Other Funding Sources column. If other funding will be used to complete the project in conjunction with the grant, please identify the amount in the Other Funding Source column and identify the source of the additional funding, if it has been secured, and any other details deemed necessary to include in the Budget Narrative. Other sources of funding can include district funding, other grant funds, or in-kind contributions such as non-cash donations, staff time, and volunteer time. It is advisable to quantify any in-kind contributions. Tthe Blue Ribbon Selection Committee looks favorably on budgets that make the best use of available, low-cost resources and show support from the school community and other stakeholders. In order to upload your budget to the grant application, you must convert the excel document into a PDF. Please make sure that the rows and columns in the PDF are not cut off due to page breaks. To ensure this, select the "fit to paper width" option when saving as a PDF.

A. SALARIES, WAGES, STIPENDS, AND FRINGE BENEFITS

Name	Title	Hours/Rate	Sustainable Jersey for Schools Grant Funds	Other Funding Sources	Total Cost
					$ -
					$ -
					$ -
Total Salaries			$ -	$ -	$ -

B. SUBCONTRACTORS/CONSULTANT COSTS

Subcontractor/Consultant	Role in Project	Period of Performance	Sustainable Jersey for Schools Grant Funds	Other Funding Sources	Total Cost
					$ -
					$ -
					$ -
Total Subcontractor/Consultant Cost			$ -	$ -	$ -

C. ITEMIZED EQUIPMENT

Item	Unit Cost	Quantity	Sustainable Jersey for Schools Grant Funds	Other Funding Sources	Total Cost
					$ -
					$ -
					$ -
Total Equipment Cost			$ -	$ -	$ -

D. ITEMIZED SUPPLIES

Item	Unit Cost	Quantity	Sustainable Jersey for Schools Grant Funds	Other Funding Sources	Total Cost
					$ -
					$ -
					$ -
Total Cost of Supplies			$ -	$ -	$ -

E. OTHER ITEMIZED EXPENSES

Item	Justification	Quantity	Sustainable Jersey for Schools Grant Funds	Other Funding Sources	Total Cost
					$ -
					$ -
					$ -
Total Other Expenses			$ -	$ -	$ -

TOTAL PROPOSED BUDGET	$ -	$ -	$ -

Grant Awards

Grant recipients will be announced:

Mid-June 2021

Virtual Grant Event:
Late July

- $2,000 grants will be mailed in full to the attention of the application's **fiscal contact**

    - 10,000 grantees will receive an initial payment of **half the award amount with an understanding that they must front the second half of the grant**

    - The final payment of the remaining half will be paid to the school/district upon satisfactory approval of the final report

$10,000 Grant Reporting Requirements

Nine-month Interim Report: **April 30, 2022**

- Provide a status report on project progress, expenditures, photos and any modifications to the original proposal. Any changes to the original project **must be preapproved by Sustainable Jersey**. Include possible dates for ribbon cutting ceremonies or milestone events.

Final Report: **January 31, 2023**

- Information about the project's completion including a summary, lessons learned, impact on the community and final expenses.

- At least **TWO photographs** along with documentation depicting the grant project and/or related activities are required.

- Documentation that the PSEG Foundation and Sustainable Jersey for Schools were acknowledged as the project funders in project promotional materials and project signage.

Grant reporting will be completed online. Reminders will be emailed to the primary project contact in advance of the reporting submission deadline.

$2,000 Grant Reporting Requirements

Final Report: **July 31, 2022**

- Description of activities funded by the grant that highlights outcomes and impact

- Challenges, lessons learned, and expenses charged to the grant

- A summary of any modifications to the grant project, activities, and/or outcomes outlined in the original grant proposal

- Samples of communications distributed to the community related to the grant efforts that also highlight the PSEG Foundation and the Sustainable Jersey for Schools as the grant funders

- At least **TWO photographs** along with documentation depicting

  the grant project and/or related activities are required

Grant reporting will be completed online. Reminders will be emailed to the primary project contact in advance of the reporting submission deadline.

Project Signage

Wildwood Public Schools Greenhouse

Through the generous support of

21st Century Community Learning Centers,
Lunch with Lynch Foundation,
Sustainable Jersey for Schools,
PSEG Foundation, Troiano and Sons Masonry,
Garden Greenhouse and Nursery

Sponsored by
Sustainable
Jersey and
PSEG

○ PSEG   JERSEY

OCPS RED RAIDERS   PSEG Foundation

Welcome to
our Garden

Thank you
Sustainable Jersey and PSEG Foundation

JOHN BRAINERD ELEMENTARY SCHOOL

The SMILE Lab Outdoor Learning Experience
is funded by the Sustainable Jersey Small
Grants Program and the PSEG Foundation.

○ PSEG   JERSEY

S M I L E   L A B
OUTDOOR LEARNING EXPERIENCE

Science is Motivation through Innovation and Life Exploration

Food
Waste

WELCOME TO THE

WILDCAT WILDERNESS WORKSPACE

THIS STRUCTURE WAS

FUNDED BY

PSEG FOUNDATION

SUSTAINABLE JERSEY

PSEG   FOR SCHOOLS   SUSTAINABLE
JERSEY
We make things work for you.   2019   A DECADE OF IMPACT

"I have become not a melting pot but a beautiful mosaic.
Different people, different beliefs, different yearnings,
different hopes, different dreams."

JIMMY CARTER

Additional Tips & Resources

- Templates for required attachments can be found on the **PSEG Grant Cycle page**

- **Utilize the Previous Grant Cycle Awards as a Resource**
  - Is my project unique compared to these?
  - Has my project been done before? If so, what is going to make my project new and exciting?

- **Utilize the Application Tips**
  - Sustainability Summit presentations
  - NJSBA Conference Sustainable Jersey session presentations
  - Resources handout
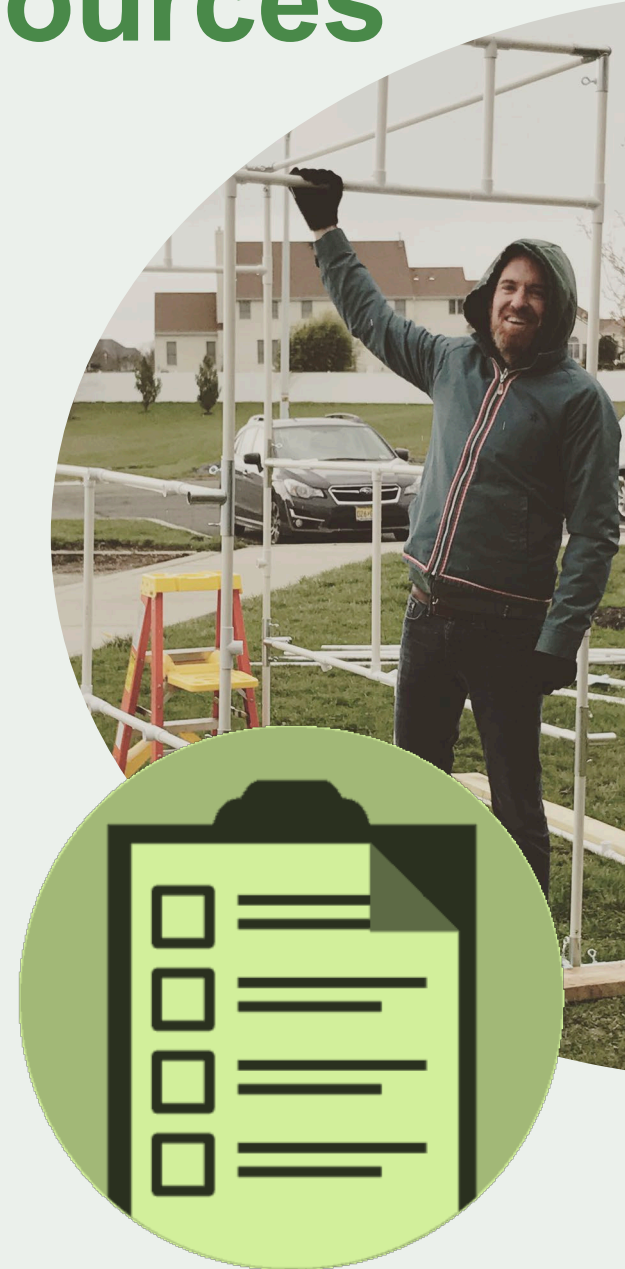
2021 PSEG Grants Cycle Timeline

Timeframe	Action
Wednesday March 31, 2021	Webinar presentation & recording posted on website
Friday April 30, 2021	Section One: Grant Proposal and Section Two: Current SJS Status of all grant applications due
Friday May 21, 2021	Section Three: Grant Authorization Doc due *Should also aim to be registered, have a green team, and have closed out outstanding grants by this time*
Mid-June	Recipient/non-recipient notification
Late July	Virtual grant announcement event and funds distributed

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Thank You For Joining Us Today!

Funded By:

PSEG *Foundation*

Contact Us

Questions about the certification program?

Véronique Lambert Program Coordinator
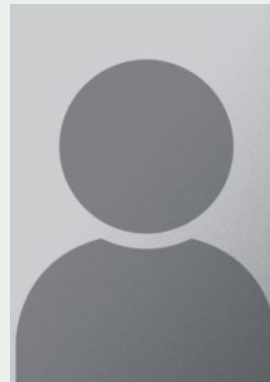schools@sustainablejersey.com
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Questions about the Digital Schools program?

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Questions about the energy program?

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Upcoming Events

JUMP START YOUR ENERGY PROJECTS

with an EDF Climate Corps Fellow

Applications Due April 7, 2021

Fellows provide no-cost expertise and support for school districts and municipalities to take advantage of New Jersey's Clean Energy Program (NJCEP) and utility incentives for energy efficiency audits and facility and/or equipment upgrades to help save energy and money. Learn more here.

In order to adhere to current public health standards and social distancing guidelines, the 2021 Sustainability Summit will be virtual. This year's Summit will include one full week of online educational sessions, social "happy hours", 30 minute expert talks, coaching sessions, and fun activities for municipalities and schools. Learn more [here](#).

Don't Miss Out!

FINAL 2021 CERTIFICATION APPLICATION DEADLINE

FOR SCHOOLS SUSTAINABLE JERSEY® • CERTIFIED •

FRIDAY, JUNE 21, 2021

Choose a grant project with your certification goals in mind. Grant funding should be used to build green team capacity to complete actions and towards completing projects that can gain points towards certification. Learn more about the 2021 certification cycle [here](#).